



## City of Chetopa, Kansas Utility Service Contract

TODAY'S DATE: \_\_\_\_\_

OWN

RENT

LANDLORD NAME AND PHONE NUMBER \_\_\_\_\_

ACCOUNT HOLDER NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DRIVER'S LICENSE NUMBER \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ PLACE OF EMPLOYMENT \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_ UTILITY ACCOUNT # \_\_\_\_\_

DATE TO START NEW SERVICE \_\_\_\_\_

BILLING ADDRESS (IF DIFFERENT) \_\_\_\_\_

HOW MANY ANIMALS DO YOU OWN OR HARBOR \_\_\_\_\_ DOGS \_\_\_\_\_ CATS \_\_\_\_\_ OTHER

Specify other \_\_\_\_\_

### CO-APPLICANT INFORMATION

NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DRIVER'S LICENSE NUMBER \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ PLACE OF EMPLOYMENT \_\_\_\_\_

1. **Payment of Accounts is DUE on or before the 20<sup>th</sup> day of the month following the date of billing.** On the 21<sup>st</sup> day of the month or the 1<sup>st</sup> business day thereafter, a 10% penalty is then added. **IF THE UTILITY BILL IS NOT PAID IN FULL BY THE 25<sup>th</sup>, SERVICE WILL BE TERMINATED THE NEXT BUSINESS DAY.** **INITIAL HERE** \_\_\_\_\_
2. **Reconnection Charges-** Before reconnecting a utility service following a delinquency, the customer shall pay to the City the entire balance due and owing to the City at the time of reconnection. The customer shall also pay a reconnection charge of \$50.00 for the reconnection of electricity and or water. NO UTILITIES DISCONNECTED FOR THIS REASON WILL BE RE-CONNECTED ON SATURDAYS, SUNDAYS, HOLIDAYS OR AFTER NORMAL WORKING HOURS.
3. **All outstanding utility bills** more than 10 days old must be paid before the transfer of service from one address to another.

4. **Other charges**, such as for mercury vapor yard lights, trash collection, sewer service, or any other applicable charges are declared to be an inseparable part of the total utilities bill, and subject to foregoing collection rules and regulations.
5. **Lien upon customer's property**- In the event any person shall neglect, fail or refuse to pay charges due to the City, and services are disconnected, such billing and charges shall constitute a lien upon the real property served by the connection to the utility service if the customer is the owner and title holder of record of said real property, and shall be certified by the City Clerk to the County Clerk of Labette County, Kansas, to be placed on the tax roll for collection, subject to the same penalties and collected in the manner as other taxes are by law collectible.
6. **REMINDER: Late Payment Charges**- All bills delinquent **after the 20<sup>th</sup>** day of the month of the billing shall be subject to a **ten (10) percent penalty**.

I, the undersigned, do hereby agree to pay the City of Chetopa, Kansas, at the Utility Office of said City, for utility services as specified above, beginning on the date of connection to premises. Payment is to be made monthly within 20 days from the date of billing or within the time specified in Section 1 hereof.

I, further state that I am not, nor is any person residing here, in arrears to the City of Chetopa for any previous utility bills. Any attempt to deceive the City will result in immediate termination of services. Notice: In the event this account becomes delinquent, all written and verbal communications will be an attempt to collect the debt and any information will be used for that purpose. **INITIAL HERE** \_\_\_\_\_

**YOUR SIGNATURE BELOW IS AN ACKNOWLEDGEMENT OF THE UNDERSTANDING OF ALL TERMS AND CONDITIONS AND THE AUTHORIZATION FOR THE CITY OF CHETOPA TO OPEN A UTILITY ACCOUNT IN YOUR NAME.**

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CO-APPLICANT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Each customer shall pay a utility connect fee to begin utility services unless they meet the City's letter of credit/fee waiver policy.

Letter of Credit/Fee Waiver Policy: Under the following circumstances the City may waive the utility fee requirements for a customer account: The responsible party must have at least one (1) year of good pay history for other utility accounts. A good pay history is defined as a record of 12 monthly payments made on time.

**REQUIRED: Current Governmental Issued Photo I.D., Social Security Number, Completed Contract and Utility Deposit.**

**All unpaid debt will be submitted to the State Setoff Program following 3 collection notices.**

FOR OFFICE USE ONLY:		
TYPE OF SERVICE: RESIDENTIAL	CITY	RURAL
INITIAL SERVICE CHARGE:	WAIVED	WATER DEPOSIT \$100.00
ELECTRIC DEPOSIT(Homeowner) \$200.00	ELECTRICAL DEPOSIT(Rental) \$400.00	
Accepted for the City by: _____		