

City of Chetopa – Council Meeting Minutes

Date: November 18, 2025 • **Time:** 7:00 p.m. • **Location:** City Hall

Presiding: Mayor Bob Boyd

Present: Council Members-B. Koontz, E. Wulf, J. Nading, J. Morgan, C. Bentley, L. Seaman

Also Present: Clerk A. Wilkinson, Attorney S. Adamson, Treasurer K. Adams, Police Chief J. Wammack, Court Clerk P. Wilkinson, Sally Davis, Wesley Weishaar, Debbie Yost, Aaron Conard, and Tammy Bushong.

1. Opening:

- Meeting called to order by Mayor Boyd; Pledge of Allegiance and prayer led.
- **Agenda** approved (Wulf/Koontz).
- **Minutes (Nov. 18, 2025)** approved (Wulf/Morgan).
- **Treasurer's Report** approved (Wulf/Nading).
- **Warrant Register** approved (Wulf/Seaman).
- **Appropriation Ordinance #3743:**
 - Payroll: \$41,481.86
 - Other Funds: \$87,672.09
 - **Total: \$129,153.95**

2. Visitors & Public Comments:

- **Sally with Davis Realty** discussed listing the 8.16 acres located on 9th Street.
 - Motion to list the property for \$52,000.00 and authorize the Mayor to sign the contract. (Wulf/Koontz)
- **Wesley Weishaar with BG Consultants** discussed the sewer project final change order.
 - Motion to pay Bennett invoice request No. 11 in the amount of \$145,038.68. (Wulf/Koontz)

3. Department Updates:

- **City Clerk (A. Wilkinson):** discussed the council members' Christmas Parade float.
- **City Treasurer (K. Adams):** clarified a recent social media post about a utility bill discrepancy. She explained that the customers involved have a signed payment agreement for a past-due balance, which is added to their bill.
- **City Attorney (S. Adamson):** noted Officer Eichler's restitution Demand Letter mailed.
 - 20 days allowed for her response.
- **Police Chief (J. Wammack):** provided update on Police Department truck repairs.

4. Council Discussion:

- **Wulf-** proposed council packet envelopes be reused. Members are to leave them on table.
- **Bentley-** sent Clerk a list of parts needed to repair the Willow Street lift station generator.
 - Possibly install Russell Creek Engineering's electric pole this coming week.
- **Nading-** discussed City Office drive-through window guard rail options.

5. Mayor's Report:

- City Christmas tree will be erected at Chesnutt Park on December 5th.
- KMEA virtual meeting discussed...City's current contract expires in 2026.

6. Old Business:

- **Vehicle Sealed Bids Status:** Mayor opened and read all sealed bids.
 - Motion to accept Zack Lawellin's bid of \$1,500 for the 1992 F350 Utility Truck. (Nading/Bentley)
 - Motion to deny all other bids and continue advertising for sealed bids on remaining vehicles for additional 30 days. (Wulf, Koontz)
- **Storage Container Ordinance:** Mayor presented photos of a storage container in town. Ordinance violations and fine schedules were discussed.
 - Motion to allow Adamson to revise the mowing ordinance to include a graduated fine schedule. (Wulf/Nading)
- **Dam Diner Liquor License:** Council reviewed the liquor license application.
 - Motion to deny approval of the application. (Koontz/Bentley)
- **Sewer Tap Fee Ordinance:** Wastewater tap fee ordinance was reviewed.
 - Motion to increase tap fee from \$75.00 to \$750.00. (Wulf/Seaman)

7. New Business:

- **Budget Amendment Hearing:** Scheduled for December 2, 2025 Council Meeting.
 - Water fund requires amending due to unbudgeted water tower riser pipe repair.

8. Executive Session:

- Motion to go into executive session for non-elected personnel with the Council, Mayor, City Clerk, and Attorney for 5 mins at 8:44 p.m. (Seaman/Wulf).
 - Mayor called meeting back to regular session at 8:49 p.m. and asked council if any action was to be taken.
 - Motion to schedule job interviews for City Payroll/Court Clerk position due to P. Wilkinson's retirement. (Bentley/Koontz).

Meeting Adjourned: Motion to adjourn at 8:50 p.m. by (Seaman/Koontz).

Seal

Mayor

Clerk