

City of Chetopa – Council Meeting Minutes

Date: November 4, 2025 • **Time:** 7:00 p.m. • **Location:** City Hall

Presiding: Mayor Bob Boyd

Present: Council Members-B. Koontz, E. Wulf, J. Nading, J. Morgan, C. Bentley

Absent: L. Seaman

Also Present: Clerk A. Wilkinson, Attorney S. Adamson, Treasurer K. Adams, Police Chief J. Wammack, Rocky Billings, Barb Harris, Debbie Yost, Kaitlyn Meredith, and Tim Gilbert.

1. Opening:

- Meeting called to order by Mayor Boyd; Pledge of Allegiance and prayer led.
- **Agenda** approved (Wulf/Nading).
- **Minutes (Oct. 21, 2025)** approved (Koontz/Wulf).
- **Treasurer's Report** approved (Wulf/Nading).
- **Warrant Register** approved (Koontz/Wulf).
- **Appropriation Ordinance #3742:**
 - Payroll: \$36,975.86
 - Other Funds: \$105,701.10
 - **Total: \$142,676.96**

2. Visitors & Public Comments:

- **Tim Gilbert & Kaitlyn Meredith** requested permanent premise liquor license approval.
 - Council tabled request until the November 18th meeting for a vote.
- **Debbie Yost** reported Gabe Robison volunteered to post flags on national holidays.
 - Reminded the Council of Christmas Parade that will be held on December 10th.
 - Requested approval for local businesses to decorate Veterans Park for Christmas.
- **Rocky Billings**, a Hornet Addition homeowner, discussed his thoughts with Council involving the potential sale of the 8.16 Acres of city property on 9th Street.

3. Department Updates:

- **City Clerk (A. Wilkinson):** informed the Council to mark their calendars for the December 13th Employee Christmas Party at the Mae Lessley Building.
- **City Attorney (S. Adamson):** will issue a demand letter to Officer Eichler prior to serving restitution paperwork. Boyd emphasized that this should be treated as a priority.
- **Police Chief (J. Wammack):** briefed Council on flock camera systems and encouraged council members to research their potential benefits.

4. Council Discussion:

- Nading- Identified a volunteer to write a fire department bunker gear grant.
- Bentley- Russell Creek Engineering, LLC, electric pole set; needs a transformer platform.
 - Work is continuing on Willow Street lift station generator.
 - Addressing 8th Street lift station issue.

- Also requested Public Works make the big bucket truck available for boom fiberglass repair.

5. Mayor's Report:

- Shared water tower riser project photos, as well as images from the Pumpkin Parade, where city employees served 280 hot dogs and drinks to the community.

6. Old Business:

- **Sewer Update:** BG Consultants representative scheduled to attend the November 18th council meeting to brief the council on the project conclusion.
- **9th Street Property discussion:** Letters sent to adjoining property owners informing them of city's intent to put property up for sale.
 - Motion to table until 2026 due to possible property survey costs (Nading/Bentley)
- **Vehicle Sealed Bids Status:** city advertised and accepting sealed bids on 4 trucks and tractor until 5 p.m. on November 18th.
- **Storage Container Ordinance:** Boyd asked council members to continue reviewing other cities' ordinances on storage containers and have suggestions ready for next meeting.
- **Water Tower Riser Repair:** All water tower riser repairs have been made and lab tests completed. The water treatment plant employees will now be flushing hydrants.

7. New Business:

- **Sewer Smoke Test Results:** The Kansas Rural Water Association sent the smoke test results of the sanitary sewer system.
 - 27 inflow and infiltration problems were identified.
 - Letters to be sent to property owners informing them of issues needing attention.
- **309 Maple Street:** Davis Real Estate recommended listing the property at \$20,000, as is.
 - Motion to authorize Mayor to sign contract. (Wulf/Nading).

8. Executive Session:

- Motion to go into executive session for non-elected personnel with the Council, Mayor, City Clerk, and Attorney for 5 mins at 8:49 p.m. (Koontz/Wulf). Mayor Boyd called the meeting back to regular session and asked the council if any action was to be taken.
 - Motion to move Officer Amann from part-time to full-time position at current pay. (Wulf/Koontz).
- Motion to enter back into executive session for non-elected personnel with the Council, Mayor, City Clerk, and Attorney for 5 minutes at 8:56 p.m. (Bentley/Koontz.). Mayor Boyd called the meeting back to regular session and asked if any action was to be taken.
 - Motion to move J. Morgan to Water Treatment Plant to train effective November 12th, 2025. Will remain in Public Works Mondays & Tuesdays. (Wulf/Nading).

Meeting Adjourned: Motion to adjourn at 9:03 p.m. by (Koontz/Wulf).

Seal

Mayor

Clerk