

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

December 03, 2024

The Chetopa City Council met in regular session on Tuesday, December 03, 2024, at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ryan Darnell.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Brenda Dominguez, Justin Nading, and Ernie Wulf. Maria Billingsly was not present.

ALSO PRESENT: Clerk Toni A. Crumrine @ 7:09 p.m., Police Chief/City Supervisor Scott Feagan, Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Utility Bookkeeper/City Treasurer Krystal Adams, Wes Weishaar, Scott Day, and Debbie Yost.

Mayor Darnell called the meeting to order and led the council and visitors in the Pledge of Allegiance. Nading led the council in prayer.

It was requested to add Wes Weishaar to the agenda.

Motion by Wulf, second by Dominguez to approve the agenda with the addition. Motion carried.

Motion by Wulf, second by Seaman to approve the minutes of the last regular meeting. Motion carried.

Motion by Boyd, second by Wulf to approve the treasurer report. Motion carried.

Motion by Seaman, second by Dominguez to approve the warrant register.

Boyd voted Nay. Motion carried.

APPROPRIATION ORDINANCE # 3719 as follows:

| | |
|--------------------|----------------------|
| Payroll Funds | \$ 41,818.55 |
| Other Funds | <u>\$ 352,051.65</u> |
| Total of all Funds | \$ 393,870.20 |

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Wes Weishaar from BG Consultants provided a status update on the sewer project. He requested that future meetings focused solely on updates be held via zoom and the council agreed. It was questioned if the city wanted the contractor to dispose of the salvage metal pile. Discussion followed.

Motion by Seaman, second by Dominguez for the city to retain a few sewer lids and rings while allowing Bennett, Inc. to remove the remaining scrap. Motion carried.

Motion by Wulf, second by Seaman to approve the amendment of \$64,200.00 and authorize Mayor Darnell to sign it, as well as to approve payment of Pay Application #2 to Bennett, Inc. in the amount of \$386,902.51 and the CDBG pay request #2 in the amount of \$96,725.00 Motion carried.

Scott Day from Freedom Claims Insurance Solutions provided information on the Blue Cross Blue Shield employee health premiums and the Medicare reimbursement plan for 2025.

Motion by Wulf, second by Nading to approve the renewal of the city's health insurance with Blue Cross Blue Shield and the FCMI 3.5% premium increase. Motion carried.

2024 BUDGET AMENDMENT HEARING

Mayor Darnell opened the budget amendment hearing. No one was present to discuss the budget amendment. The Employee Benefits Fund and the Sewer Fund were determined to need to be increased to meet expected expenditures for the rest of the year.

Motion by Wulf, second by Nading to adopt the 2024 Budget Amendment as presented. Boyd voted Nay. Motion carried. Clerk Crumrine distributed the budget amendment certificate page for the governing body members to sign. Mayor Darnell closed the Budget Amendment Hearing.

Adams gave an update on the past utilities that have been paid in full and discussed the ATV/Golf Cart Permit Plates.

Motion by Nading, second by Dominguez to raise the ATV/Golf Cart Permits to \$20 in 2025 with a \$12 yearly renewal fee. Motion carried.

Boyd inquired about the status of the recloser. Feagan stated it was delivered yesterday and Solomon still had 1 reclosure to repair. Boyd asked about the incident involving the overturned cement truck, and Feagan stated that there were no injuries and that he had sent an itemized bill to the cement truck company. A picture showing the progress of the Junction Internet tower was shown. Boyd discussed the monthly ordinance transfers and the CDs at the Bank. Clerk Crumrine will check into the utility transfer setups.

Mayor Darnell addressed the incident involving the police truck breaking down while the officer was returning home from the KLETC. He had instructed Feagan to make arrangements for the truck to be towed. Moores Automotive repaired the vehicle on Thanksgiving Day and Mayor Darnell expressed gratitude to owner Josh Moore for his assistance to the city. A lengthy discussion followed.

Crumrine inquired whether the city planned to put up a Christmas tree this year. Feagan responded that he would check the lagoon for a suitable tree.

Feagan announced that Alexis is set to graduate from the KLETC on December 13th and asked for permission to attend.

Motion by Wulf, second by Dominguez to allow Feagan to attend the graduation ceremony. Motion carried.

Feagan explained that a water service line, which was not indicated on the map, was damaged and needed repairs. Since the issue is the city's responsibility, the residents' water bills be adjusted accordingly. He also addressed several complaints about the sewer project and mentioned that he has been in contact with the Project Manager to address these concerns.

OLD BUSINESS:

CITY CODE DISCUSSION

A copy of the city code was emailed to all governing body members. A workday is needed to discuss all the revisions.

Motion by Dominguez, second by Nading to set a work session for December 19th at 6:00 p.m. Motion carried.

BUILDING PERMIT ORDINANCE (MOBILE HOME RESTRICTIONS)

The ordinance regarding building permit restrictions for mobile homes, including the addition of the definition for mobile homes, was presented for approval.

Motion by Wulf, second by Boyd to approve ordinance #992. Motion carried.

UTILITY/PAYROLL/AP SOFTWARE DISCUSSION

A. Wilkinson has been in contact with several different software companies for quotes.

Motion by Boyd, second by Wulf to pay the G-Works Invoice due December 31st. Motion carried.

NEW BUSINESS:

PROBATION DISCUSSION

Alexis Schofield's probation period ended on November 04, 2024 and it had been overlooked to remove her from probation.

Motion by Wulf, second by Dominguez to remove Scofield from probation on her anniversary date. Motion carried.

CEREAL MALT LICENSE 2025 APPLICATIONS

Crumrine presented the Cereal Malt License applications for Jumpstart and Carm 'N' Dales.

Motion by Wulf, second by Dominguez to approve the 2025 applications. Motion carried.

CITY EMPLOYEE CHRISTMAS PARTY

Crumrine stated that the community building was reserved for the City Employee Christmas Party on Saturday, December 14th and asked if the council was planning a party. If not, she wanted to notify the bank that the date was available to rent out. The council agreed to hold the date and schedule the party to begin at 6:00 p.m. with the governing body providing the food.

VACATION REQUEST

A vacation request for a total of four days for Water Plant Operator Paul Trinkle was presented.

Motion by Dominguez, second by Wulf to approve Trinkle's vacation. Motion carried.

Motion by Wulf, second by Dominguez to adjourn. Motion carried.

Meeting adjourned at 8:38 p.m.

Seal

Mayor

City Clerk