

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

October 15, 2024

The Chetopa City Council met in regular session on Tuesday, October 15, 2024, at 7:10 p.m., at City Hall.

PRESIDING: Mayor Ryan Darnell

PRESENT: Council Members/Bob Boyd, Brenda Dominguez, Ernie Wulf, Maria Billingsly @ 7:10 p.m. Linda Seaman and Justin Nading were not present.

ALSO PRESENT: Clerk Toni A. Crumrine, Police Sergeant Travis Rakestraw, Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Utility Bookkeeper/City Treasurer Krystal Adams, Court Clerk Patty Wilkinson, Officer Jason Wammack, Rebecca Scoggins and Maggy Robison.

Mayor Darnell called the meeting to order, led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

The municipal court report was requested to be added to the agenda while removing the personnel policy manual revision adoption, condemnation bids for 414 Maple Street, building permit and food truck policy ordinances. Also, condemnation of 1504 Maple Street, not 504 Maple Street.

Motion by Billingsly, second by Wulf to approve the agenda with additions and deletions. Motion carried.

Motion by Wulf, second by Dominguez to approve the minutes of the last regular meeting. Motion carried.

Motion by Billingsly, second by Wulf to approve the municipal court report. Motion carried.

Boyd noted the water and sewer fund balances. Discussion was held. Boyd also questioned the overtime pay for police officers traveling to and from Law Enforcement Academy.

Clerk Crumrine remarked that in her 28 years of experience, she had never seen the city's finances in such poor condition.

Motion by Dominguez, second by Wulf to approve the treasurer reports. Motion carried.

Boyd questioned the new John Deere lawnmower repair bill and asked about any disciplinary measures taken. Mayor Darnell plans to discuss this with the Police Chief /City Supervisor Feagan.

Motion by Wulf, second by Billingsly to approve the warrant register. Motion carried.

APPROPRIATION ORDINANCE # 3716 as follows:

Payroll Funds	\$ 43,174.56
Other Funds	<u>\$ 97,871.94</u>
Total of all Funds	\$ 141,046.50

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MAYOR, COUNCIL, EMPLOYEES & VISITORS

Rebecca Scoggins and Maggy Robison were present to propose the revival and reorganization of a Spring Fling event next year. They had various ideas, such as a parade, a car show, a basketball tournament, arts and crafts, and a 5K run. Their goal is to instill a sense of pride back into the community while providing a fun family day. Scoggins mentioned they are considering Saturday, March 29, 2025, and requested permission to close Walnut Street between 4th and 6th Streets and 5th Street between Maple and Walnut Streets for the festivities.

Motion by Dominguez, second by Wulf to authorize closing Walnut Street between 4th and 6th Streets and 5th Street between Maple and Walnut Streets for the Spring Fling event. Motion carried.

Clerk Crumrine noted that she would need permission from KDOT for a parade detour and would require someone to manage traffic.

Officer Wammack is coordinating a car show for Saturday, March 29th, to raise funds for the Police Department and is in the process of finalizing the details.

Utility Bookkeeper/City Treasurer Adams provided the governing body with a spreadsheet outlining the activities of the Mae Lessley Building. Mayor Darnell requested an updated spreadsheet of these activities at the start of the new year.

Clerk Crumrine provided an updated budget and revenue report. Crumrine mentioned that she will be working on the budget amendment process, which needs to be finalized by the second council meeting in November, to meet the publication requirements for the public hearing.

Court Clerk Patty Wilkinson noted that Officer Scofield had been on patrol during the police academy's holiday closure and had issued many tickets. P. Wilkinson also reported that all the fines and fees associated with these tickets had been paid in full.

Mayor Darnell reported that the radiator on the front-end loader needs to be replaced and Police Chief/City Supervisor Feagan obtained a quote from S&H Farm Supply for \$2,820.50.

Motion by Wulf, second by Billingsly to table repair for other estimates. Motion carried.

Billingsly inquired about the condemnation at 1504 Maple Street. Ownership of the property has been in question. Attorney Adamson recommended getting a signed affidavit from the previous owner stating he had signed the property over to. Clerk Crumrine stated that the title issue needs to be resolved before a resolution can be drafted.

Dominguez discussed the need for a new AED for the first responders. Available funding was discussed.

Motion by Wulf, second by Billingsly to table the purchase of an AED. Motion carried.

Clerk Crumrine distributed the minutes from the library board meeting and noted a \$2,000.00 donation to the library building fund. The contract with W&W Backhoe and Trenching for replacing the section of the water line from the river pump station was discussed with Attorney Adamson to prepare the draft for the city. KMU training will take place at the Mae Lessley Building in April; this free training will offer credit hours for water and wastewater.

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Crumrine also informed the council that the draft of our city code has been received and a work session will need to be scheduled for review and revisions. Additionally, the courthouse contacted Crumrine regarding the pole truck title and Police Chief/City Supervisor Feagan will look into this.

FIRE DEPARTMENT RUN PAY

The third-quarter pay request for the Fire Department in the amount of \$508.00 was presented for approval.

Motion by Wulf, second by Billingsly to approve the third-quarter pay request. Motion carried.

RIVERBANK MOWING

Mayor Darnell reported that the county mowed the riverbank last Friday. He will discuss with Police Chief/City Supervisor Feagan about our city crew removing the saplings. The Fire Department will burn the remaining debris as part of their training. Darnell also mentioned street repairs he would like to address and will coordinate with Police Chief/City Supervisor Feagan.

OLD BUSINESS :

PROPERTY MOWING UPDATE

Mayor Darnell announced that Police Chief/City Supervisor Feagan has given the city crew a list of properties that require mowing.

SEWER PROJECT STATUS UPDATE

The BG Consulting Invoice No. 26 was reviewed. Boyd requested that it be noted he has inquired about the overtime charges for consultation services on the bill and expressed concern about exceeding the sewer project budget.

ONE-WAY FLASHING LIGHTS BY SCHOOL

The one-way flashing lights sign for Elm Street, positioned between 5th and 6th Street, north of the school, was discussed. Mayor Darnell noted that the signs are quite expensive, so he will explore the cost of one-way stationary signs.

NEW BUSINESS:

BUILDING PERMIT-BLUNDELL

Elmer Blundell to move in a new 10x16 portable building at 902 Plum Street, in the City of Chetopa. Building Inspector Nading recommended the approval of the permit.

Motion by Wulf, second by Billingsly to approve the building permit for Blundell. Motion carried.

BG CONSULTANTS- INVOICE No. 26

The BG Consultants Invoice No. 26 in the amount of \$15,420.50 was presented for payment.

Motion by Wulf, second by Billingsly to approve paying BG Invoice #26. Motion carried.

Motion by Wulf, second by Billingsly to adjourn. Motion carried.

Meeting adjourned at 8:21 p.m.

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Seal

Mayor

City Clerk