

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY  
CITY OF CHETOPA, KANSAS**

June 04, 2024

The Chetopa City Council met in regular session on Tuesday, June 04, 2024, at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ryan Darnell.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading, Brenda Dominguez, and Maria Billingsly @ 7:36 p.m. Ernie Wulf was not present.

ALSO PRESENT: Clerk Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan @7:24 p.m., Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Utility Bookkeeper/City Treasurer Krystal Adams, Court Clerk Patty Wilkinson, Water Plant Supervisor Michael Tyler, Ann McKinzie, and Josh Plair

Mayor Darnell called the meeting to order, led the council, and visitors in the Pledge of Allegiance, and opened the meeting in prayer.

Mayor Darnell expressed gratitude to all those who contributed to resolving the significant water plant problem that arose on May 27<sup>th</sup>.

It was requested to add Ann McKinzie to the Agenda as a visitor.

Motion by Nading, second by Dominguez to approve the agenda with addition.

Motion carried.

Motion by Boyd, second by Seaman to approve the minutes of the last regular meeting.

Motion carried.

Motion by Seaman, second by Wulf to approve the court report. Motion carried.

Crumrine noted the park fund balance had included half of the waste tire grant money. Boyd asked K. Adams to find out how much interest will be collected on the CD maturing next month.

Motion by Boyd, second by Dominguez to approve the treasurer's report. Motion carried.

Boyd questioned payroll for a past employee. Court Clerk P. Wilkinson explained it was payment for accrued vacation.

Motion by Seaman, second by Nading to approve the warrant register. Motion carried.

**APPROPRIATION ORDINANCE # 3707** as follows:

Payroll Funds	\$ 44,778.66
Other Funds	\$ <u>160,674.34</u>
Total of all Funds	\$ 205,453.00

**MAYOR, COUNCIL, EMPLOYEE & VISITORS**

**Josh Plair**, owner of the Rough Diamond Car Wash, explained to the council his future business plans.

**Ann McKinzie** was inquiring about solutions for her front ditch drainage issue. McKinzie also inquired about the alley situation. Clerk Crumrine explained the closing alley petition.

**Water Plant Supervisor Tyler** reported that Foley Equipment conducted an assessment on the generators. ICR has been contacted regarding the generator transfer switches. Boyd mentioned compensating Joey Midgett for assistance during the water issue. W & W Backhoe & Trenching will be submitting a bid for permanent repair of the waterline.

**Utility Bookkeeper/City Treasurer K. Adams** gave an update on the camping fees collected over the Memorial Holiday and the weekend of the Neosho River Knap-in. Adams also updated the council on the back utility bills owed.

**Assistant City Clerk Wilkinson** requested to register for the Pryor Plus Program, which offers classes for a fee of \$299.00 annually.

Motion by Nading, second by Boyd to allow Wilkinson to enroll in the Pryor Plus Program. Motion carried.

A. Wilkinson announced she had applied for a grant for an Automated Defibrillator for the First Responders. Wilkinson also noted the five dumpsters ordered through NEO FAB should be ready for pickup at the end of this week.

**Dominguez** inquired about including details regarding the CodeRED alert registration on resident's utility bills. Bulk Trash collection was also addressed, noting that June is the final month for the city's bulk trash pick-up until the Fall cleanup. Additionally, ideas concerning the swimming pool were discussed.

**Billingsly** inquired about payments on a past-due utility customer.

**Nading** announced the Fire Department officer elections. At the next council meeting, the roster will be confirmed. The late-night matter regarding ATVs was discussed.

**Seaman** had inquired about electrical plug ins at the park for the Holiday decorations. Residence mowing was discussed.

**Clerk Crumrine** noted that due to the rain there has been a lot of wastewater bypasses reported. The main lift station pump needs to be looked at and the wastewater operator in training classes were discussed for Assistant City Supervisor M. Adams. Crumrine noted the work comp audit is due June 17<sup>th</sup>.

Clerk Crumrine presented a CMB Application for the Fire Department for the Alumni Banquet.

Motion by Dominguez, second by Billingsly to approve the Fire Department CMB application for the Alumni Banquet. Motion carried.

The Foley Maintenance Agreement was presented for the generators in the amount of \$1,816.33.

Motion by Nading, second by Dominguez to approve signing the Foley Maintenance Agreement. Motion carried.

Discussion took place regarding a grant for an electric charging station, along with a grant for planning a grocery store which Deanna Pearson had discussed with Clerk Crumrine.

Motion by Dominguez, second by Nading to write a letter of support for the grocery store planning grant, under the condition that the store would not be managed by the city. Motion carried.

It was suggested that Clerk Crumrine write a thank you letter to the City of Osawatomie for loaning us the water pump, the City of Oswego for letting us use their holding tank, as well as the County for their assistance and supplies. Crumrine announced the waste tire mulch delivery would be the week of June 17<sup>th</sup>.

**Police Chief/City Supervisor Feagan** requested to purchase mosquito spray for Veterans Park for the 4<sup>th</sup> of July from Bartlett Coop for \$300.00.

Motion by Nading, second by Billingsly to purchase the mosquito spray. Motion carried.

## **OLD BUSINESS**

### **KANSAS WATER OFFICE CONTRACT**

Crumrine presented the Kansas Water Office contract with the requested changes. Motion by Boyd, second by Nading to approve Mayor Darnell's signature on the KWO contract. Motion carried.

### **2025 BUDGET DISCUSSION**

There was a discussion on 2025 budget items. Clerk Crumrine requested to get the budget items wish list for each department.

### **NEIGHBORHOOD REVITALIZATION PLAN RENEWAL.**

The Neighborhood Revitalization Plan was discussed.

Motion by Billingsly, second by Dominguez to approve the Neighborhood Revitalization Renewal Plan. Motion carried.

### **FIRE STATION OVERHEAD DOOR BIDS**

Two bids were opened for the overhead doors at the fire station. Motion by Billingsly, second by Dominguez to approve the bid by Nading Built. Motion carried. Nading abstained from voting.

## **NEW BUSINESS**

### **BUILDING PERMIT**

Kevin Wesson to move in a 10x12 portable building at 320 N. 3<sup>rd</sup> Street, in the City of Chetopa. Building Inspector Nading recommended the approval of the permit.

Motion by Boyd, second by Dominguez to approve the building permit for Wesson. Motion carried. Nading abstained.

**Dominguez** inquired about the upcoming Alumni Banquet and if an account for anyone wanting to donate towards a new swimming pool could be set up. It was decided to put this on the Agenda for the next meeting.

**Assistant City Clerk Wilkinson** inquired about training for using the road grader to work on the roads in East River Park.

Motion by Seaman, second by Billingsly to adjourn the meeting. Motion carried.

Meeting adjourned at 8:45 p.m.

Seal

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Mayor

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City Clerk