

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 20, 2024

The Chetopa City Council met in regular session on Tuesday, February 20, 2024, at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ryan Darnell.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading, Maria Billingsly, Brenda Dominguez and Ernie Wulf.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan, Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Water Plant Supervisor Michael Tyler, Bonnie Mazingo, David Hubbell, Julia and Isabella Nash and Bill Moses (7:11 p.m.)

Mayor Darnell called the meeting to order, led the council and visitors in the Pledge of Allegiance, and opened the meeting in prayer.

Motion by Billingsly, second by Seaman to approve the agenda. Motion carried.

Boyd pointed out minor errors in the minutes.

Motion by Boyd, second by Wulf to approve the minutes of the last regular meeting. Motion carried.

Motion by Nading, second by Seaman to approve the Municipal Court Report. Motion carried.

Nading asked about the negative water balance.

Motion by Boyd second by Wulf to approve the treasurer's report. Motion carried.

Motion by Nading, second by Wulf to approve the warrant register. Motion carried.

### **APPROPRIATION ORDINANCE #3700** as follows:

Payroll Funds	\$ 38,513.02
Other Funds	<u>\$ 145,724.17</u>
Total of all Funds	\$184,237.19

### **MAYOR, COUNCIL, EMPLOYEE & VISITORS**

**Isabelle and Julia Nash** were present to ask the council if the city would donate to Project Prom.

Motion by Seaman, second by Dominguz to donate \$200 to project prom. Motion carried.

**David Hubbell** complimented the museum lighting but expressed concerns about communication. Police Chief/City Supervisor Feagan assured him that the project wasn't completed yet but promised it would be before the museum season began. Clerk Crumrine requested that the museum board keep track of the board reappointments, as she believed that several board members had not been reappointed when their term had expired. There was a discussion about utility billing following the installation of the new heating/AC system. Clerk Crumrine will investigate this.

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**Water Plant Supervisor Tyler** informed the council that B&B Electric had completed the installation of the initial high-service pump, labeled as pump #1, with the second pump anticipated to arrive on March 19<sup>th</sup>. Tyler also notified the council of receiving a letter from KRWA due to the failure to meet CT contact time calculations. Additionally, Tyler informed the council that Midwest Engineering Company would be available to come to the council meeting on March 5<sup>th</sup> to discuss the water plant with the council.

**Assistant City Clerk Wilkinson** provided the council with an update on the water line surveys. With the guys conducting door-to-door visits for the residents who haven't submitted their surveys, we've now received 74% of them back. Wilkinson inquired about any changes to the Outstanding Utility Billing letter, but no changes were identified.

**Dominguez** addressed the feral cat problem. She wanted permission to speak to surrounding vets to see if we could work out a discount to reduce the re-population.

Motion by Boyd, second by Wulf to allow Brenda to check into this feral cat situation. Motion carried.

**Nading** asked about several residences that need to be cleaned up. Feagan will check into this. Nading also inquired about the short-term CD's interest and strategies to save interest with our checking account. Crumrine provided Debbie at the Bank with a City Treasurer's Report, and she plans to discuss it further with her.

**Nading** requested authorization from the council to acquire a 2011 JAWS system for \$3,000 from another fire department, contingent upon ensuring compatibility with their existing JAWS equipment.

Motion by Nading, second by Dominguez to allow the fire department to make this purchase if they were satisfied with the JAWS. Motion carried.

**Seaman** inquired about a business on main street that needs to be cleaned up. Police Chief/City Supervisor Feagan will address this issue.

**Boyd** discussed what could be done about a business that was behind on their utilities. It was decided that the Electric Committee would address this with the owner. A conversation took place with the attorney concerning this issue. Boyd mentioned the 1992 Yellow Ford truck and discussed that a representative from Hawkins had approached water plant supervisor Tyler regarding a potential trade involving this truck. Clerk Crumrine will check into any stipulations on this truck since it was donated.

Boyd asked for a resolution for 105 Maple Street to start the condemnation process.

Motion by Boyd, second by Wulf to start condemnation process on 105 Maple St. Motion carried.

Mayor Darnell commended Dominguez for setting up the new Chetopa Kansas informational Facebook page.

**Attorney Adamson** asked the council about an engineering contract regarding the water plant that did not go over the council table. Adamson reminded the council of the Open Meeting

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Act violation and didn't recommend the Mayor sign the proposal. Discussion was held and it was decided that the engineering firm would be at the next council meeting to brief the council.

**Police Chief/City Supervisor Feagan** reported to the council about the electrical issue at the substation, Fegan mentioned that he hasn't received a price estimate for it yet. Additionally, Fegan also informed the council that he is waiting on two quotes for lawnmowers.

## OLD BUSINESS FOLLOWUP

**Nading** noted some changes in the Brush Dump Policy.

The council was briefed on the heating and air specifications for the police station and council room.

Motion by Nading, second by Wulf to go out for quotes for these units. Motion carried.

**Clerk Crumrine** provided a list of auditors she had reached out to for quotes.

Motion by Wulf, second by Nading to stay with Jarred, Gilmore Phillips. Motion carried.

There was a follow-up discussion on the senior citizen's building. Nading confirmed that the East entry door is handicap accessible.

## COMMITTEE & OTHER DESIGNATIONS

**Industrial & Property-** Wulf & Billingsly

**Building Inspector-** Justin Nading

**Ordinance-** Boyd & Nading

**Civil Defense Directors-**

**Police & Fire & First Responders-** Billingsly & Seaman

**Fire Chief-** Bryan Midgett

**Street & Alley & Sanitation-** Nading & Dominguez

**Police Chief-** Scott Feagan

**Water & Electric & Sewer-** Boyd & Seaman

**Bank-** Bank of Commerce

**Parks-** Wulf & Dominguez

**Newspaper -**Labette Avenue & Parsons Sun

**Pres. Of Council-** Linda Seaman

**Christmas Decorations -**Mayor & Clerk

Motion by Wulf, second by Billingsly to accept the committees as presented. Motion carried.

## NEW BUSINESS

The annual employee appointments were presented.

Motion by Boyd, second by Wulf to approve the employee appointments as presented.

Motion carried.

The first responder roster was presented.

Motion by Boyd, second by Wulf to confirm the first responder roster as presented.

Motion carried.

The president of the council was voted on.

Motion by Wulf, second by Nading to nominate Linda Seaman as council president.

Motion carried.

There was a short discussion on the pool/splash pad and the improvements that have been made at the temporary library location. Nading inquired if any additional bids had been turned in on the city office counter window enclosure.

Motion by Wulf, second by Billingsly to adjourn. Motion carried. Meeting adjourned at 8:50 p.m.

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Seal

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Mayor

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City Clerk