

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

December 05, 2023

The Chetopa City Council met in regular session on Tuesday, December 05, 2023, at 7:00 p.m., at City Hall.

PRESIDING: Council President Linda Seaman called the meeting to order in Mayor Bushong’s absence.

PRESENT: Council Members/Bob Boyd, Justin Nading, and Geraldine Castle. Juanita Kepner and Ernie Wulf were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Utility Bookkeeper/City Treasurer Debbie Darnell, Water Plant Supervisor Mike Tyler, Krystal Adams, Pauline Brecheisen, Brenda Dominguez, Hank Pippin, Alisha Dillinger, Waylon Johnson, Bill Moses (at 7:04 p.m.) and Court Clerk Patty Wilkinson (at 7:07p.m.)

Council President Linda Seaman called the meeting to order, led the council and visitors in the Pledge of Allegiance, and opened the meeting in prayer.

Motion by Castle, second by Nading to approve the agenda. Motion carried.

Motion by Boyd, second by Castle to approve the minutes of the last regular meeting. Motion carried.

Boyd asked about the negative balances on the treasurer’s report and Clerk Crumrine stated that there were transfer checks in the warrant register but noted that the Employee Benefits transfer was unbudgeted.

Motion by Boyd, second by Castle to approve the treasurer report. Motion carried.

Motion by Seaman, second by Boyd to approve the warrant register. Motion carried.

APPROPRIATION ORDINANCE #3695 as follows:

Payroll Funds	\$ 41,911.96
Other Funds	<u>\$ 301,511.24</u>
Total of all Funds	\$ 343,423.20

COUNCIL, EMPLOYEE & VISITORS

Hank Pippin a representative from The Junction Internet, informed the council of the company’s intention to install a 100-ft. tower in town, aiming to enhance internet speed for the community. Once the plans are solidified, the representative committed to returning to the council to provide further updates.

Water Plant Supervisor Tyler informed the council that the clarifier and mixer motor had been ordered, but a delivery date was not available. Tyler also mentioned a 5% price hike on

the high-service pump, which was requested for purchase in the 2024 budget. Tyler sought the council's approval for Karen Trimble to undergo testing for her Class 3 certification.

Motion by Nading, second by Seaman to allow Trimble to test for her Class 3 certification. Motion carried.

Water Plant Supervisor Tyler requested approval from the council to participate in the KMU meeting as well as the tour of the new Wichita water plant scheduled for December 13th. Councilman Boyd is set to join the event as well.

Motion by Castle, second by Nading for Tyler to attend this KMEA meeting. Motion carried.

Utility Bookkeeper/City Treasurer Darnell formally submitted her Retirement Letter to the council, indicating that her final day would be on January 12, 2024.

Motion by Nading, second by Boyd to accept Darnell's official retirement date. Motion carried.

Assistant City Clerk Wilkinson briefed the council on her meeting with John Tullis, the owner of Home Pro. Home Pro is currently preparing a quotation for a more compact fiberglass pool combined with splash pad features. Wilkinson will provide ongoing updates to the council regarding the progress of this project.

Boyd inquired about the cyber-attack on the water and wastewater systems facilities involving Programmable Logic Controllers manufactured in Israel. Boyd questioned the susceptibility of our systems to a comparable attack. Tyler informed him that our water plant did not utilize PLCs from the same series.

Nading requested the council's permission for Bill Moses and other contractors to pay a \$50 fee per dump for access to haul brush to the lagoon. The council opted to postpone a decision on this matter for further discussion.

Motion by Boyd to table this request, second by Castle. Motion carried.

Seaman announced that the employee Christmas Party is scheduled to take place at the Mae Lessley Community Building on Saturday, December 16th. The Firepit is catering the meal and governing body members will be bringing drinks and desserts.

Clerk Crumrine notified the council that 5th Street will be temporarily closed on Friday, December 8th for Christmas on the Streets while Main Street and 5th Street will be closed on Wednesday, December 13th for the Christmas Parade.

OLD BUSINESS FOLLOWUP

Waylon Johnson and Alisha Dillinger were present to discuss the building permit for 110 S. 13th Street tabled from last meeting.

Motion by Castle, second by Seaman to approve the building permit contingent upon the building inspector's assessment. Motion carried.

Clerk Crumrine presented the sewer rate revision ordinance to increase the rates annually from 1% to 3%, due to the pending sewer project.

Motion by Nading, second by Castle to adopt the Sewer Rate Ordinance #976. Motion carried.

Clerk Crumrine mentioned that the upcoming December council meeting will incorporate the Budget Amendment Hearing, expressing the importance of the council's presence to avoid any Budget violations.

Assistant City Clerk Wilkinson provided a status report on the 429 Maple Street Property, noting that, as of now, attempts to reach the owners have been unsuccessful.

Boyd asked about the library repairs and why nothing was put in place for the 2024 Budget. Clerk Crumrine stated that all the major repairs had not been reported until after the 2024 budget had been approved.

NEW BUSINESS

Clerk Crumrine presented the Cereal Malt License applications for Rayyan, LLC-dba Jumpstart and Carm N Dales approval.

Motion by Nading, second by Castle to approve the CMB License Applications for 2024. Motion carried.

Crumrine presented the Special Assessment Ordinance #977 to be adopted. These are the mowing fees for properties that are sent to the County and recorded. Crumrine also noted that these charges would not be on this year's tax statement but that the county will hold this ordinance for the tax statements produced in 2024. Boyd requested that future mowing lists could be updated and given to the council every quarter.

Motion by Castle, second by Seaman to adopt the Special Assessment Ordinance #977. Motion carried.

It was decided that the Council will have a float in the Christmas parade.

Motion by Seaman, second by Nading to adjourn. Motion carried. Meeting adjourned at 7:46 p.m.

Seal

Mayor

City Clerk

Council President