

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

July 6, 2023

The Chetopa City Council met at the rescheduled session due to the 4th of July holiday, on Thursday, July 6, 2023 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman and Ernie Wulf. Justin Nading, Juanita Kepner and Geraldine Castle were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan, Attorney Shane Adamson (via Zoom), David Hubbell, Jennifer Lawson, Tony Mayfield, Pauline Brecheisen and Patty Darnell.

Due to a lack of a quorum, Mayor Bushong called the meeting at 7:05 p.m. and a budget work session will be held on Monday, July 10, 2023 at 6:00 p.m. followed by the council meeting at 7:00 p.m. was scheduled.

July 10, 2023

The Chetopa City Council met at the rescheduled date after the budget work session, on Monday, July 10, 2023 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading, Juanita Kepner, Geraldine Castle and Ernie Wulf.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan, Attorney Shane Adamson, David Hubbell, Jennifer Lawson, Clarence Newman and Patty Darnell.

It was requested to add a non-elected executive session, fire department run/meeting pay request and visitor Clarence Newman to the Agenda.

Motion by Castle, second by Wulf to approve the Agenda with the additions. Motion carried.

Motion by Seaman, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Boyd questioned that the bottom figures do not add up on the June 30, 2023 Treasurers Report. Action was tabled on the acceptance of the Treasurer's Reports.

Motion by Seaman, second by Wulf to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3685 as follows:

Payroll Funds	\$40304.08
Other Funds	<u>53163.52</u>
Total of all Funds	\$93467.60

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Sally Davis was not able to be at the meeting but Clerk Crumrine had given the council members the email correspondence that asked if the sale of the 332 Maple building could proceed with the understanding that the city would leave the windows in the building as long as it is standing. Discussion followed.

Motion by Boyd, second by Wulf that in regards to the building at 332 Maple, the sale of the property can proceed with the understanding that the city will leave the windows in the building as long as it is standing and that the city attorney signs off on the wording on the deed before being executed. Motion carried.

David Hubbell discussed the change out of the museum interior lighting and it was reported that it is on the list for Colton to do.

Patty Darnell was present representing the Chetopa Merchants and asked if the city would donate to the Labette County Fair Premium Livestock Sale as has been done in the past.

Motion by Seaman, second by Kepner to approve the donation of \$200 towards the livestock sale. Motion carried.

Pauline Brecheisen was not present but Mayor Bushong discussed a reimbursement from Brecheisen for flowers planted at Chesnutt Park. Crumrine also reported that Brecheisen had asked for access to the water hydrant so that she could water the flowers. A lock will be put on the hydrant and Brecheisen will be given a key.

Jennifer Lawson was present to discuss a water leak that she had for several months and asked if an adjustment could be made. Clerk Crumrine asked Amy Wilkinson to run a history on Lawson's account and after review the following motion was made.

Motion by Castle, second by Kepner to go back the last four months for water and make an adjustment to what the city cost is for those four months. Motion carried.

Clarence Newman reported that the funeral home has sold and discussed the renovations that the new owner intends to make and showed pictures of the drainage issues. Discussion followed.

Motion by Nading, second by Wulf to allow the renovations to the ditch as needed at the funeral home. Motion carried.

Mayor Bushong questioned if it was legal to turn off electric utility if the resident has a Lieap balance. This will be followed up on. Bushong also stated that employees should be using the seat belts on any equipment that has them.

Boyd questioned why there was such an issue with the insurance claim on the utility truck and why the electric truck was being used with metallic paint and it was pointed out that no one realized the issue but now it is known and the utility truck will not be used in the future.

Seaman suggested changing the sink at the community building and pictures were shown of the floor at the building. Boyd suggested if the sink is replaced that the old sink be used as a fish cleaning station for Elmore Park.

Castle reported that the gate to read their meter has been broken.

Clerk Crumrine informed the council that Donnie Brush at 13 Mulberry St. is tearing down an 8' x 10' shed and moving in a new shed to replace the one that is the same size and will be placed in the same location. The size did not warrant a building permit but in the event someone questioned it, she wanted the council to be aware.

Police Chief/City Supervisor Feagan reported that the bucket liner and mat that had the metallic paint on it had been replaced and informed the council that Jason Morgan had passed his CDL and asked permission to sign Morgan up for the CDL training in McPherson.

Motion by Wulf, second by Nading to allow Feagan to sign up Morgan to take the CDL training. Motion carried.

Police Chief/City Supervisor Feagan discussed that Morgan has to take some time off to move his father and will have to take without pay.

Motion by Nading, second by Wulf to approve the time off with no pay for Morgan to move his father. Motion carried.

Police Chief/City Supervisor Feagan asked for an executive session to discuss PD.

Mayor Bushong discussed wage at the pool and it was asked when the manager is required to work as a lifeguard what wages would be paid and if it was necessary for an assistant to be present as the manager could still be the manager even though they are filling in as a lifeguard. Also discussed were the hours of the pool as it was asked if the pool doesn't have very many swimmers, can they close? It was decided that the pool will remain open until at least 6:30 p.m. with the exception of a weather issue and that the manager would be paid her regular wage while working as a lifeguard and that there should be no assistant manager working at the same time as the manager. (Castle left the meeting at 9:00 p.m.)

OLD BUSINESS FOLLOWUP

An update was given on the listing of streets to have quoted. Clerk Crumrine asked about a time frame on allowing dumpsters to be given to residents as she is working on ordinance to add to the code book. It was discussed that it would be \$30 per dump and residents could have the dumpster for up to thirty (30) days. The ordinance will be presented at the next council meeting. Bids for the tree removal were opened and read. Bills Lawn Service LLC quoted \$1900 for Riddle and \$2850 for Armstrong for total of \$4750; Turf Bros (Parsons Tree Service) quoted \$3750 for Riddle and \$2950 for Armstrong for total of \$6700.

Motion by Nading, second by Wulf to hire Bills Lawn Service to cut the trees per his bid. Motion carried.

Clerk Crumrine reported that the lowest price she found on the chairs was from Sam's Club at \$24.98 per chair and totaling \$399.68 for sixteen chairs for the court room.

Motion by Wulf, second by Boyd to allow the purchase of the chairs for the court room. Motion carried.

TRACTOR REPAIR

There was no update on the tractor repairs

DUMPSTER REPAIRS

There are several dumpsters that are rusted out and needing repaired.

FIRE DEPARTMENT ROSTER

The following fire department roster was presented for confirmation: Fire Chief/Bryan Midgett; Assistant Fire Chief/Justin Nading; Captains/Ryan Darnell (who will also serve as Secretary/Treasurer) and Nathan Blackledge; Lieutenants/Zach Lawellin and Lane Rathjen; and Firemen/Jeremy Bates, Steve Blackledge, Kyle Darnell, Tait Johnson, Lane Kabrey, Jerry Midgett, Conner Wright, Carthen Nash, Colby Riddle, Dakota Pease and Scott Feagan.

Motion by Seaman, second by Wulf to confirm the Fire Department Roster. Motion carried.

RESIGNATIONS

Mayor Bushong read the following resignations: Michael Billingsly as police officer; Kenneth Underwood from Chetopa Fire Department and Nichole Adams from the cleaning position.

Motion by Wulf, second by Nading to accept the resignations. Motion carried.

FIRST RESPONDER RUN PAY

A pay request in the amount of \$620 for the second quarter First Responder runs was presented for approval.

Motion by Seaman, second by Wulf to approve the First Responder pay request. Motion carried.

FIRE DEPARTMENT MEETING/RUN PAY

A pay request in the amount of \$484 for the second quarter fire department meeting/run pay was presented for approval.

Motion by Seaman, second by Wulf to approve the Fire Department pay request. Motion carried.

KDHE SURVEY REVIEW

A KDHE survey was presented to the council for their review. There were several changes noted and these will be done and the report submitted before the due date of the 15th.

MUSEUM BOARD REAPPOINTMENT

Janet Blackledge term was up in May and Clerk Crumrine had failed to put it on the agenda. Museum Board President David Hubbell had reported that Blackledge wished to remain on the board.

Mayor Bushong reappointed Janet Blackledge to the Museum Board.

Motion by Wulf, second by Seaman to confirm the appointment. Motion carried.

EXECUTIVE SESSION

Motion by Seaman, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, clerk, police chief/city supervisor and Police Officer Rakestraw

present for a period of 15 minutes with session ending at 9:45. Motion carried. (Attorney Adamson left).

Entered: 9:30 p.m. Returned: 9:45 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Interviews will be held for the cleaning position and be scheduled for Thursday, July 13th starting at 4:00 p.m. with Bushong, Seaman and Kepner interviewing.

Motion by Nading, second by Seaman to approve a vacation donation to Jason Morgan as long as it is in compliance with the personnel policy manual. Motion carried.

Motion by Seaman, second by Kepner to adjourn. Motion carried. Meeting was adjourned at 9:51 p.m.

Seal

Mayor

City Clerk