

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

December 20, 2022

The Chetopa City Council met in regular session on Tuesday, December 20, 2022 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading and Ernie Wulf. Juanita Kepner and Geraldine Castle were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Interim City Supervisor/Police Chief Scott Feagan, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Shane Lamb and Dena Palmer.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add two executive sessions to the agenda for non-elected and attorney-client relationship.

Motion by Nading, second by Boyd to approve the agenda adding the two executive sessions and noting that there are two minutes to approve (regular/special). Motion carried.

Motion by Seaman, second by Nading to approve the Minutes of the last regular meeting and the December 11, 2022 Special meeting. Motion carried.

Motion by Seaman, second by Boyd to approve the Municipal Court Report. Mayor Bushong questioned why the bond weren't kept separate and the clerk reported that they are included in the Municipal Court Fund. Motion carried.

Motion by Boyd, second by Seaman to approve the Treasurer's Report. Motion carried.

Motion by Seaman, second by Nading to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3672 as follows:

Payroll Funds	\$ 31124.71
Other Funds	<u>73850.69</u>
Total of all funds	\$104975.40

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Representing the Rural Redevelopment Group was Shane Lamb and Dena Palmer, who were present to discuss getting a meter base installed at the old Chetopa Manor nursing home that they intend to convert into apartments. A lengthy discussion followed concerning costs and who would pay for the meter base installation expense.

Motion by Wulf, second by Seaman to table the discussion/action on the meter base for the apartment project until the next meeting. Motion carried.

It was requested to have Utility Bookkeeper/City Treasurer Debbie Darnell at the next council meeting to answer questions that the council may have.

Water Plant Supervisor Tyler reported that the carbon system is broke down and the motor is obsolete. Several different options were discussed to order a new motor with a significant lead time to get as it will have to be custom built or rebuild the existing motor. A used motor has been ordered that was approved by the mayor to get the system back in operation once received. The decision to rebuild or order a new motor was requested to be put on the next meeting's agenda.

Mayor Bushong discussed the use of the brush dump for contractors that are hired to cut trees and the mess that was left from the last contractor hauling brush out to the lagoon brush pile. Discussion followed.

Motion by Seaman, second by Wulf to make a policy that keys will no longer be handed out, appointments will need to be made and a city employee will open the brush dump so that residents can haul the brush out. Private contractors will no longer be allowed to dump brush in the lagoon unless they are hired by the city. Motion carried.

Mayor Bushong also discussed that some dumpsters are not being billed correctly for those that are daily, 3 times a week or 5 times a week and would like to see a refund on the billing for those that have been overcharged for this service. Also noted, was that there are some poly carts at residences that utilities have been shut off.

Motion by Seaman, second by Nading that if utilities have been shut off, poly carts need to be picked up. Motion carried.

Mayor Bushong had questions concerning the delivery of dumpsters and the length of time residents had to use them, noted that there seems to be three different utility delinquency reports, discussed the library guttering and the utility shop roof and reported that she has booked the Mae Lessley Community Building for March 13, 2023-March 19, 2023 to redo the flooring.

Boyd discussed the recycled tire grant and the specific decision on what to order will be on the next council meeting agenda, asked for a follow-up on the generators, mentioned the raises that the county has given their employees and wanted to discuss raises, which will be on the next council meeting agenda and discussed the article on the transfer station in Parsons.

Clerk Crumrine read the thank you from the Nash family for the memorial.

Interim City Supervisor/Police Chief Feagan reported that the bathrooms at Veterans and Elmore Park had been locked and winterized, updated the council on the CDL process for Myles Adams and presented the council with the vehicle spreadsheet.

OLD BUSINESS FOLLOW-UP

There was nothing new to report on the pending items. The RFP for the archaeologist to perform the archaeology survey was discussed.

Motion by Seaman, second by Wulf to go with the requirements and dates for the RFP with the recommendations by the grant administrator. Motion carried.

No new updates were available for the personnel policy manual or junk vehicles.

PROBATION DISCUSSION

Office Worker Amy Wilkinson's 90-day probationary period was up,

Motion by Seaman, second by Wulf to remove Amy Wilkinson from probation effective with her 90-day expiration date. Motion carried.

SOLAR POWER APPLICATION

An interconnection application for solar power was received from Kenny Allman at 519 Elm St. Discussion followed and ownership was questioned as the county still had it recorded in the old owner's name.

Motion by Wulf, second by Seaman to approve the mayor signing the solar application, when ownership of the property is verified. Motion carried.

EXECUTIVE SESSIONS

Motion by Seaman, second by Wulf to enter into an executive session to discuss consultation with attorney on matters that would be deemed privileged in an attorney-client relationship with mayor, council, legal counsel, city clerk and interim city supervisor/police chief present for a period of ten (10) minutes with session ending at 9:52 p.m. Motion carried.

Entered: 9:42 p.m. Returned: 9:52 p.m.

Mayor Bushong called the meeting back to order and there was no action taken from executive session.

Motion by Seaman, second by Wulf to enter into an executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of ten (10) minutes with session ending at 10:02 p.m. Motion carried.

Entered: 9:52 p.m. Returned: 10:02 p.m.

Mayor Bushong called the meeting back to order and the following motion was made:

Motion by Wulf, second by Seaman to enter back into executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of five (5) minutes with session ending at 10:08 p.m. Motion carried.

Entered: 10:03 p.m. Returned: 10:08 p.m.

Mayor Bushong called the meeting back to order and there was no action taken from executive session.

Motion by Seaman, second by Boyd to adjourn. Motion carried. Meeting was adjourned at 10:09 p.m.

Seal

Mayor

City Clerk