

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

June 21, 2022

The Chetopa City Council meeting for Tuesday, June 21, 2022 was rescheduled to Tuesday, June 28, 2022 due to Clerk Crumrine being notified that there was a lack of a quorum for the June 21, 2022 meeting.

The Chetopa City Council met on the rescheduled date of Tuesday, June 28, 2022 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Geraldine Castle and Ernie Wulf. Pam Campbell and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Denton Gilliland, David Hubble, Johnna McDaniel, Virginia Davis and Bonnie Mozingo.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add visitor Denton Gilliland, non-elected executive session and discussion on the purchase of generators for the water plant to the agenda.

Motion by Boyd, second by Wulf to approve the Agenda with the additions. Motion carried.

Boyd wanted wording to be changed that he abstained due to not getting the minutes before the council meeting, requested a sentence to be added that the park committee was to review purchase of flowers in the future and questioned the revision on the pool policy. The policy will be discussed later in the meeting.

Motion by Castle, second by Wulf to approve the Minutes of the last regular meeting with the corrections and the Minutes of the June 13, 2022 special city council meeting. Motion carried.

Motion by Boyd, second by Wulf to approve the Municipal Court Report. Motion carried.

Boyd questioned the negative balance in the sewer fund and was told that it resulted from the large bond payment on the General Obligation Bonds and should be caught up with the regular monthly sewer payments.

Motion by Boyd, second by Wulf to approve the Treasurer's Reports. Motion carried.

Motion by Castle, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3660 as follows:

Payroll Funds	\$ 32142.41
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Other Funds 69069.83
Total of all funds \$101212.24

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Library Board Members Johnna McDaniel, Virginia Davis and Bonnie Mozingo were present to discuss the quote for flooring replacement. Previous quotes had been received from Treasure Hunt in Galena, American Flooring and Carpet One but Board President McDaniel stated that Treasure Hunt could not guarantee enough flooring to do the whole library and then presented a quote from Derailed Commodity which had tax included making the quote \$9979.85. Clerk Crumrine reported that a city tax exemption certificate could be sent to Derailed Commodity to remove the tax, bringing the total to \$9178.98. It was questioned whether the quote included installation and the board members present thought it did. Discussion followed.

Motion by Wulf, second by Castle to accept the Derailed Commodity quote if it includes installation and with the sales tax being taken off and the city pays half and library pays half. Motion carried.

David Hubbell, Museum Board President asked to have museum lights changed to LED lighting and the council was in agreement to have them changed out. (Interim City Supervisor/Police Chief Feagan was called away and left).

Resident Denton Gilliland reported on a water issue, where a toilet was left running while occupant was out of town that resulted in a larger water usage. Discussion followed.

Motion by Boyd, second by Wulf to adjust the water portion on the billing to city cost. Motion carried.

Boyd requested for the clerk to update the water plant generator quote and order the generators for the water plant using the ARPA funding.

Motion by Boyd, second by Wulf to update the quote and order the generators. Motion carried.

Boyd expressed concern of water issues when the water plant is unmanned and it was asked to have Water Plant Supervisor Tyler look into notification alarm systems.

Clerk Crumrine training that Water Plant Supervisor Tyler wanted Karin Trimble to attend the 102nd Annual Water & Wastewater Operators School in Wichita August 2-4, 2022. Discussion followed.

Motion by Castle, second by Seaman to send Trimble to training in Wichita and allow her to go up day before and give her option to stay the night after the training ends on Thursday. Motion carried.

Mayor Bushong asked if Interim City Supervisor/Police Chief Feagan had checked with Wildlife and Game about all the foxes, etc. in town and he will contact them and report at the next meeting. There seemed to be a miscommunication between the city and Richard Houston as he didn't know he had been awarded the water plant flooring repair, when notified that he had been awarded the door repairs at the water plant and senior citizens. He has gotten busy with other jobs but will schedule these repairs as soon as he can. The school is having roof repairs

done on the building across the school grounds and there is damage to the west and south alleys by the building. Pictures were shown to the council.

Motion by Castle, second by Wulf to have the city attorney contact the school to discuss damages to the alleys. Motion carried.

Discussion concerning vacation days was discussed again.

Motion by Wulf, second by Castle to have Patty Wilkinson verify vacation time before the request is presented to the council for approval. Motion carried.

Boyd questioned if the rock that was paid on the warrant register was final cost and Feagan replied that the park needs more rock but was concerned of the cost at that time.

Clerk Crumrine discussed the KDOT email concerning the Pre-construction meeting Thursday in Pittsburg to discuss the project on Highway 59 from the state line to North of Oswego and asked if anyone intended to go. Discussion followed.

Motion by Castle, second by Wulf to send Crumrine to the KDOT pre-construction meeting in Pittsburg. Motion carried.

Seaman discussed a letter to be sent to property owner and other nuisances and structures were discussion. Police Chief Feagan will write the letters.

Wulf requested an ad be put in the paper for an Office Worker.

Motion by Wulf, second by Seaman to advertise for an office worker. Motion carried.

Motion by Castle, second by Seaman to put the base starting wage at \$12.50 per hour but will be determined based on the applicants experience. Motion carried.

Clerk Crumrine submitted a fire department roster to be confirmed: Fire Chief-Bryan Midgett; Assistant Fire Chief-Justin Nading; Captains-Ryan Darnell & Nathan Blackledge; Lieutenants-Kenny Underwood (also Secretary/Treasurer), Zach Lawellin and Lane Rathjen; Firemen-Steve Blackledge, Tait Johnson, Jerry Midgett, Kyle Darnell, Carthen Nash, Lane Kabrey, Jeremy Bates, Dakota Pease and Scott Feagan; Jr. Firefighter-Colby Riddle.

Motion by Seaman, second by Wulf to confirm the fire department roster. Motion carried.

Clerk Crumrine presented invoices from ICR and Interim City Supervisor Feagan will review them for the next meeting, informed the council on the retirement reception for Rob Darnell on June 3, 2022 from 3-4 and updated the council that Patty's desk phone is work with the exception of being about to answer calls from the other phones in the office and the desk phone in the courtroom has been put back in and is working.

Interim City Supervisor/Police Chief Feagan reported that Office Rakestraw has requested six days' vacation off in August; and Lee Bushong is taking days off without pay that were discussed when he was hired.

Motion by Seaman, second by Wulf to approve the vacation request for Officer Rakestraw. Motion carried.

Feagan also reported that on brush cutting bid from Asplundh and is waiting on another quote; a hydraulic hose broke but has been repaired on the trash truck; there is no estimated delivery date on the mower motor but a spindle was taken from the mower waiting on the motor

to fix another mower that needed repaired; Grissom is taking his CDL test tomorrow and gave an update on what ICR has done on the electrical system.

Mayor Bushong reported that Lee Bushong is doing his driving test and it was requested that a post be put on Chetopa Residents that trash will be picked up July 12th on a Wednesday for the North side.

OLD BUSINESS FOLLOW UP

Most of the items on the old businesses either have no updates or have not been completed. The following is items discussed. Mayor Bushong discussed her conversation with Bruce Boettcher regarding changes on the PA and the clerk will contact KMU to see if there is someone that can help in that organization. Mayor Bushong reported that she had purchased a vacuum with a three year warranty was the only vacuum that they had has stopped running. The pool policy manual was discussed as it had been requested to change unsupervised ages from 6 to 9. Discussion followed.

Motion by Castle, second by Wulf to change swimming pool policy for unsupervised swimming to 8 and under on page 8. Motion carried.

City Code changes being considered was getting a roll off and establish a brush policy.

Motion by Wulf, second by Seaman to research policies from other cities on how they handle brush. Motion carried.

Motion by Castle, second by Seaman to contact Great Plain and order roll off to be at city complex for furniture and other acceptable items. Motion carried.

Action was tabled on changes in the personnel policy manual.

LIBRARY BOARD RESIGNATION & APPOINTMENT

Library Board Member Peggy Harrell had resigned during their May board meeting and the library board has requested that Betsy Koontz be appointed to that vacancy.

Mayor Bushong appointed Betsy Koontz to the library board.

Motion by Boyd, second by Castle to confirm the appointment and accept the resignation. Motion carried.

PROBATION DISCUSSION

Karin Trimble's probationary period was up June 20, 2022 and the clerk asked if she was to be removed from probation.

Motion by Boyd, second by Wulf to remove Trimble off of probation. Motion carried.

EXECUTIVE SESSION REQUEST

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, city clerk and police chief for a period of 15 minutes with the session to end at 10:40. Motion carried.

Entered: 10:25 p.m.

Returned: 10:40 p.m.

Mayor Bushong called the meeting back to order and the following action was taken. It was requested to set up interviews with the applicants that had turned in applications.

Motion by Castle, second by Wulf to enter back into executive session to discuss non-elected personnel with same people present for a period of 5 minutes with the session to end at 10:47 p.m. Motion carried.

Entered: 10:42 p.m. Returned: 10:47 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Seaman, second by Castle to allow Officer Bass to drive the Chetopa Police Department truck to and from work. Motion carried. Boyd voted no as he has questions about other options other than driving a police vehicle.

Motion by Seaman, second by Wulf to adjourn. Motion carried.

Seal

Mayor

City Clerk