

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

April 19, 2022

The Chetopa City Council met in regular session on Tuesday, April 19, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Juanita Kepner, Geraldine Castle and Ernie Wulf. Pam Campbell was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/Interim City Supervisor Scott Feagan, Attorney Shane Adamson and Water Plant Supervisor Mike Tyler.

Mayor Bushong called the meeting to order and led the council in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add a vacation request for Mike Tyler and an executive session for non-elected personnel.

Motion by Castle, second by Wulf to approve the agenda with the additions. Motion carried.

Discussion of prior minutes was held and Mayor Bushong asked if the poly cart rules had been posted on Facebook and the city website. This will be done by the city clerk. On page 3 on motion to talk with Ingram about evaluating the distribution lines, the motion did not pass as noted and no action was taken on the motion.

Motion by Seaman, second by Kepner to approve Minutes of the last regular council meeting with the change noted above.

Motion by Kepner, second by Seaman to approve the Municipal Court Report. Motion carried.

Boyd questioned the negative balances on the treasurer's report and Clerk Crumrine stated that she had overlooked transferring money to the over drafted funds. Boyd also questioned that the ARPA State had not been charged to reimburse funds for the premium pay and the 10% utility credit that had been issued. Clerk Crumrine will contact the auditors to find the best way to reimburse the funds from the ARPA funding.

Motion by Boyd, second by Wulf to approve the Treasurer's Reports. Motion carried.

Motion by Kepner, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3655 as follows:

Payroll Funds	\$25973.47
Other Funds	<u>73602.63</u>
Total of all funds	\$99576.10

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mayor Bushong asked Police Chief Feagan for the Police Department Report for last month and this month and asked about letters for junk vehicles and mowing. Chief Feagan reported that 10 letters had been sent on junk vehicles and a list is being made for mowing letters to be sent. Bushong asked about selling rock to individuals and it was reported that it has been done in the past with the cost of the rock plus 10% being charged to the purchaser. Bushong had noticed that Conard was hauling millings from the bridge projects and asked if the city had been contacted. This will be checked into. Bushong inquired if Kelly at the Chetopa Veterinary Clinic had been contacted and Clerk Crumrine will follow up on the pricing. Bushong updated the council that Brenda Adler had complained about a limb falling on their roof causing a leak and Amy Carter had complained about ruts. Both complaints were checked out and no action was taken. Bushong asked that Debbie Darnell provide a delinquency report for the council's review.

Boyd requested that it be put in the minutes that the annual water reporting stated that Chetopa had no violations in the 2021 report.

Kepler asked that the pot hole on Elm Street be fixed when cold lay is purchased.

Castle reported that the fence behind the bank is in violation of the ordinance regarding items are to be placed behind a fence and the fence is falling down.

Wulf questioned the status of the tree on Oak Street and Feagan asked for the tree pointed out as he wasn't sure which tree. Wulf also discussed weed spraying and Feagan reported that it was on the list. Several ball field and volleyball pit repairs needed at Elmore Park were discussed.

Castle informed the council that Phil Harris had someone that would fix the boat ramp in Elmore Park if the city would buy the concrete, they would donate the labor to repair it. It was asked to get more information before a decision is made.

Mayor Bushong informed the council that there was insurance on the Veterans Park Memorial and asked if cameras could be installed there due to previous vandalism. Feagan updated the council on the cost of having cameras recording 24/7 and it was further discussed about additional locations for cameras.

Motion by Castle, second by Wulf to purchase more cameras for the memorial and increase the monthly subscription to 24/7 two week cloud recording for all current cameras and others that are purchased. Motion carried.

Mayor Bushong read a letter from Elizabeth Burnett regarding dog running loose and Chief Feagan reported that the dog owner was cited for dog at large as the dog was seen by the police.

Clerk Crumrine had given the council information regarding Communities Facilities Projects Assistance that Midwest Assistance Program (MAP) could help with the application process. This will be reviewed by the council on possible projects. Mike Tyler requested two days' vacation in May.

Motion by Wulf, second by Boyd to approve vacation request. Motion carried.

Attorney Adamson updated the council on the water main letter sent to CCI Engineering and informed the council that in regards to the filing in district court on unpaid special assessments, the year starts when the county levies the assessment to the individuals property taxes.

Police Chief/Interim City Supervisor Feagan reported that Officer Bass will be back working Monday, April 11th and that he would be due getting a \$.50 per hour raise, due to being certified by the academy.

Motion by Castle, second by Wulf to give Office Bass a \$.50 per hour raise retro to his first shift worked on April 11, 2022. Motion carried.

Police Chief/Interim City Supervisor Feagan informed the council that Officer Rakestraw had 28 hours of unused vacation that he has to either use or lose by May 10, 2022 and asked that Rakestraw be paid for the unused vacation in lieu of taking it.

Motion by Wulf, second by Seaman to pay Rakestraw of the 28 hours of vacation in lieu of taking it. Motion carried.

Police Chief/Interim City Supervisor Feagan reported that he will be out of town this weekend. The trash truck had four tires that needed replaced at \$1460, updated council on a 38HP tractor front loader, brush hog, box blade would cost \$29,700, waiting on quote from Bartlett Co-op on two tires for the front loader, an O-ring had been ordered for the grader tire and discussed the grinding of stumps. A stump grinder could be rented from Grand Rental for \$100 per day to grind tree stumps that had been recently cut and had contacted Dewey Brown, who stated he would grind the five stumps for \$250,

Motion by Wulf, second by Castle to hire Dewey Brown to remove the five stumps. Motion carried.

Police Chief/Interim City Supervisor Feagan discussed the roll off cost for the spring cleanup as it was asked if concrete could be picked up. Clerk Crumrine will check on cost as she was quoted \$415 with no other charges with no limitation on weight. Feagan also reported that mowing had started and the mower had been fixed and is working great.

Water Plant Supervisor Tyler asked the status of the doors and floors at the water plant. Discussion followed.

OLD BUSINESS FOLLOWUP

There was no update on the Osage Nation PA and applications. Crumrine reported that she is working on the ARPA first report due on April 30th. The library had submitted the inventory with the minutes and discussion followed.

Motion by Castle, second by Wulf to not cover the library contents under the city insurance as the library is able to get their own policy. Motion carried.

FIREWORKS ORDER DISCUSSION

Clerk Crumrine had been informed by Ryan Darnell that the cost of the fireworks had increased to \$6600 this year and the fire department had approved paying the difference between the city budget of \$4500 and \$6600 out of their funds, if the city didn't approve the additional cost. Clerk Crumrine requested that the city pay at least half of the \$2100 increase as the

fireworks display attracts many to Chetopa and increases the sales tax collected. Discussion followed.

Motion by Castle, second by Seaman to pay the total cost of \$6600 for the fireworks display for 2022. Motion carried.

PROBATIONARY PERIOD DISCUSSION

Robin Grissom 90-day probationary period is up and discussion followed.

Motion by Castle, second by Wulf to remove Grissom from probation. Motion carried.

BG CONSULTANTS INVOICE #13

BG Consultants invoice #13 in the amount of \$3525 was presented for approval.

Motion by Seaman, second by Wulf to approve the payment of BG Consultants invoice #13. Motion carried.

KDHE PAY REQUEST #12

KDHE Pay Request #12 was presented for approval of the mayor signing.

Motion by Seaman, second by Wulf to approve the mayor signing the KDHE Pay Request #12. Motion carried.

WATER CONSERVATION PLAN ANNUAL UPDATE

Clerk Crumrine has not completed the update, so no action taken.

EXECUTIVE SESSION

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor and council present for a period of 10 minutes with session ending at 9:16 p.m. Motion carried.

Entered: 9:06 p.m. Returned: 9:16 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Wulf, second by Kepner to enter back into executive session to discuss non-elected personnel with mayor and council present for a period of 5 minutes with session ending at 9:21 p.m. Motion carried.

Entered: 9:16 p.m. Returned: 9:21 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Wulf, second by Castle to write letters to Power Nading giving him 60 days to get his CDL permit and Robin Grissom 90 days to get his CDL permit for both employees to be able to start driving the trash truck. Motion carried.

Police Chief/Interim City Supervisor Feagan asked about him continuing as Interim City Supervisor. No action was taken from discussion.

Motion by Seaman, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk