

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

April 5, 2022

The Chetopa City Council met in regular session on Tuesday, April 5, 2022 at 7:10 p.m., at City Hall, when a quorum was reached.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Ernie Wulf and Geraldine Castle (at 7:10 p.m.). Pam Campbell and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Ashley Brown, Virginia Davis and Stacy Wulf.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to delete visitor Shane Taylor as he will be at the next council meeting and add visitor Stacy Wulf, discussion on Labette Leadership tree order and 1st Responder run pay to the agenda.

Motion by Castle, second by Wulf to approve the Agenda with the deletion and additions. Motion carried.

Several corrections to the Minutes were requested: Correct last name of Karin Trimble and on page 4 change contact to conduct interviews with applicants. These will be changed before minutes are posted on Facebook Chetopa Residents and city website.

Motion by Seaman, second by Wulf to approve the Minutes of the last regular meeting with the corrections. Motion carried.

Boyd questioned the balance in the ARP State Funds and Clerk Crumrine reported that she has not reimbursed the funds that had the premium pay and 10% utility credit were paid out of from the ARP State Fund account.

Motion by Seaman, second by Wulf to approve the Treasurer's Report. Motion carried.

Boyd questioned the final check for Tim Grover and it was reported that he was paid his unused vacation and sick leave on that check.

Motion by Wulf, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE NO. 3654 as follows:

Payroll Funds	\$ 16940.29
Other Funds	<u>136774.71</u>
Total of all Funds	\$153715.00

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Ashley Brown with Thompson Insurance reviewed the changes that had been made on the city insurance renewal with removing the library contents, increasing the coverage for the

bunker gear and the reevaluation of the library, senior citizens and museum values which decrease the value more comparable to the community building. Discussion turned to the email that had been received from the insurance company that believed the city controls the library and the contents should be covered.

Motion by Wulf, second by Boyd to table a decision on the library content coverage for insurance purposes until an inventory is received from the library. Motion carried.

Brown started to discuss coverage of a slide at the pool and discussion was turned over to Stacy Wulf, Pool Manager, who reported that a 7'4" slide could be purchased for \$4611 and the rec organization has agreed to pay half the cost of the slide. Liability insurance would cost \$250 for the pool slide. Lifeguards are returning but there are several that will need recertified. (Brown and Wulf left.)

Information regarding trees and plants that are suitable for this region were discussed that can be purchased with the funds raised by the Labette Leadership class. Mayor Bushong will get with the several of the ladies that tend to the flowers and plants at Veterans Park and make a list. The sweet gumball tree at the park was discussed about being cut and removed.

1st Responder Run Pay Request for the 1st Quarter was presented in the amount of \$620.00 for 31 runs.

Motion by Wulf, second by Seaman to approve the 1st Responder run pay. Motion carried.

Mayor Bushong requested that the poly cart rules be posted on the Facebook Chetopa Residents and city website as there are several reoccurring issues being done. Clerk Crumrine showed the council the door hangers that the city had ordered when the poly cart policy was put in place. Also noted was that the cold lay was being used to patch potholes and Police Chief/Interim City Supervisor Feagan reported that he had two employees go around town making a list of potholes that needed filled. Bushong also took issue with the usage of a fire truck and water for a private birthday party without prior council approval. A policy had been implemented by a prior council some years ago that any equipment or vehicle to be used outside of city use would need prior approval before being used. A letter will be sent to the fire department to remind them of this.

Boyd reported that Altamont had hired a grant company to write grants for their city. Clerk Crumrine reported that Rebekah Nash had contacted her regarding a grant opportunity and also discussed an email of contacts that she had received and asked the council's approval to pursue the grant with Nash and was told to proceed. Crumrine was also asked to contact Altamont to get more information on their grant action. Boyd also discussed putting on Facebook about residents needing to purchase pet tags and dogs running at large. It was asked for Crumrine to call the vet clinic to get fees.

Seaman reported that Earth Day was April 21st and asked if the city could donate disposable gloves and trash bags as had been done in the past for 69 students.

Motion by Castle, second by Wulf to donate gloves and trash bags. Motion carried.

Castle wanted to thank everyone for the prayers and everything that had been done for Danny and her during his illness.

Wulf asked about the dead tree on Oak Street and Police Chief Feagan will look at it.

Attorney Adamson reported on the prior special assessment district court filings and will need a \$210 check to his law office for the filing fees. The letter to the contractor who dug into the water main is getting ready to be mailed.

Police Chief Feagan informed the council that Officer Bass will be graduating the academy on Friday, so the department will be back on a regular schedule and gave a brief update on a minor mishap with a lawn mower running into the trash truck. Damage was minimal and was fixed by city employees. Feagan discussed repairs to the lawn mower that had been taken to PrairieLand and asked if the council wished to fix it or trade in . Discussion followed.

Motion by Wulf, second by Boyd to pay the repair charge on the lawn mower. Motion carried.

Water Plant Supervisor Tyler discussed repairs needed at the water plant building: two doors have frames rotted out and hinges are rusted, the well house needs to have a metal door and discussed Gale Hellwig making a pattern to build a door and the bathroom floor needs worked on. Further discussion followed.

Motion by Wulf, second by Seaman to approve Feagan looking at issues at the water plant and if needed get estimates from Richard Houston. Motion carried.

Mayor Bushong asked if the council wanted to take action on the slide for the pool.

Motion by Seaman, second by Castle to purchase the slide with the city paying half the cost and add the insurance to the policy.

Mayor Bushong discussed the conversation that an Atmos Energy representative had with Darnell in the city office about residents, etc. having propane tanks and that it was a violation of the franchise agreement that the city had with Atmos. It was requested to send the franchise ordinance to Attorney Adamson for his review. There is a resident that has their sewer line above ground coming from their residence. This will be checked into.

OLD BUSINESS FOLLOW UP

Nothing had been heard from the Osage Nation on the status of the PA; the application had not been received from the person interviewed for the lineman position. Feagan reported that Colton Ingram had suggested that his two employees could start evaluating the distribution lines and make recommendations on what needed fixed. Discussion followed.

Motion by Seaman, second by Wulf to allow Feagan to talk to Ingram about starting the review of the system. Motion **did not** carried **as motion was not voted on due to some questions concerning the cost.**

Mayor Bushong appointed Stacy Wulf as Pool Manager.

Motion by Castle, second by Seaman to confirm the appointment. Motion carried.

Mayor Bushong appointed Karin Trimble as Water Plant Operator.

Motion by Wulf, second by Seaman to confirm the appointment. Motion carried.

A spreadsheet with the labor and material estimates for the lift station was reviewed and Mayor Bushong reported that she had approved the pumps to be ordered as there was a 4-5 week lead time to get them in. Chad Copher will be contacted to proceed with the repairs and power washing of the pits.

MUSEUM BOARD APPOINTMENT

David Hubbell’s two year appointment is up and the museum board requested that he be reappointed to the board for another two years.

Mayor Bushong appointed David Hubbell to the Museum Board.

Motion by Wulf, second by Castle to confirm the appointment. Motion carried.

PROBATION DISCUSSION

Lee Bushong’s 90 day probationary period was up and it was reported that he has an appointment to get his CDL.

Motion by Wulf, second by Seaman to remove Lee Bushong from Probation. Motion carried.

FIRE DEPARTMENT 1ST QUARTER RUN/MEETING PAY

A pay request in the amount of \$1180 was received from the fire department for the 1st Quarter.

Motion by Seaman, second by Wulf to approve the Fire Department pay request. Motion carried.

ALUMNI BANQUET-FIRE STATION LOCATION APPROVAL

The alumni would like to use the fire station for the alumni after the banquet and it was asked for approval to have it there.

Motion by Wulf, second by Seaman to allow the use of the fire station for the alumni gathering. Motion carried.

Mayor Bushong is on the alumni committee and asked if the city would make a donation towards the reunion.

Motion by Wulf, second by Castle to donate \$200 to the Chetopa Alumni Reunion. Motion carried.

Boyd asked if any discussion was going to be held concerning the sewer Operator in Training (OIT) and none was held.

Motion by Seaman, second by Castle to adjourn. Motion carried.

Seal

Mayor

City Clerk