

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 1, 2022

The Chetopa City Council met in regular session on Tuesday, February 1, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Geraldine Castle and Ernie Wulf. Pam Campbell and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:24), Attorney Shane Adamson (at 7:30 p.m.), Water Plant Supervisor Mike Tyler, Nancy Whetstone, Terry Hall and THOSE PRESENT FOR COURT: Pauline Brecheisen, Alice Scott, Devon Barker, Arthur Baker, Victor Polk, Beth Moss, Clifton Broyles and Robert Grant.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

Mayor Bushong asked to add an executive session to discuss non-elected personnel to the agenda.

Motion by Castle, second by Wulf to approve the Agenda with the addition. Motion carried.

Motion by Seaman, second by Boyd to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Wulf to approve the Treasurer's Report. Motion carried.

Boyd questioned if the chemicals purchased from Hawkins were for the water plant and was told yes.

Motion by Seaman, Boyd to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3649 as follows:

| | |
|--------------------|------------------|
| Payroll Funds | \$ 29697.04 |
| Other Funds | <u>184544.42</u> |
| Total of all funds | \$214242.46 |

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Terry Hall was present to discuss a water leak and asked if the council could provide some assistance to help him with that billing. Discussion followed.

Motion by Castle, second by Wulf to bill the water usage at the city's cost due to a water leak. Motion carried.

Nancy Whetstone reported that the ground was eroding at the culvert on the west end by the church and asked if barriers would be put around the hole. This will be put on the white

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board for the city crews. At the senior citizen's building, Whetstone discussed the leaking and the crack in the floor and other maintenance items. This will be looked at further.

Mayor Bushong informed the council of the CDL requirements that now in order to get a CDL, classroom attendance is required, gave a update on the dump truck at Volmer's and the grader needs batteries. Discussed options for snow removal and stated that Anthony Conard was available and would charge \$80 per hour. Discussion followed.

Motion by Castle, second by Wulf to contact Conard to assist with snow removal if weather warrants. Motion carried.

Mayor Bushong discussed article in the December 2021 edition of the Kansas Government Journal that discussed Veteran's Preference. This will be looked at in adding to the city application. Payroll compensation for employees that test position or are quarantined was discussed.

Motion by Castle, second by Wulf to pay city employees a maximum of up to five days for work related exposure or positive Covid testing. Motion carried.

Boyd reported that KDOT has released funding to overlay Highway 59 from state line to Oswego, asked why Elmore Park ball field and old mill property was not on old business. Discussion followed and Boyd asked to find out the amount of the back taxes on the old mill properties. Boyd also ask if residents with a large amount of trash could receive a second poly cart free of charge and asked that a list of houses with problem trash be done.

Castle presented information regarding indeed for employers and asked to set up posting for linemen.

Wulf reported that the property that had been torn down in the west had received many compliments on job well done.

Clerk Crumrine presented a letter and time extension forms for the mayor to sign requested a 6-month extension to get the CDBG project environmental done.

Motion by Seaman, second by Castle to approve the mayor to sign the letter and forms. Motion carried.

Clerk Crumrine discussed having Don Osenbaugh come and do presentation for governing body members and asked how many wanted the new governing body handbook. A count was given to the clerk to order.

Motion by Castle, second by Wulf to set up training with Don Osenbaugh and contact surrounding cities to see if they are interested in attending. Motion carried.

Police Chief Feagan reported that Bass is doing well at the academy and that the 2016 RAM with the new engine is running great. On the city utility side, it was asked if the reconnection fees could be increased as no sooner utilities are shut off, they get a call to turn them back on. Discussion followed.

Motion by Castle, second by Seaman to increase the reconnection fee to \$50. Motion was amended by Castle, seconded by Seaman to strike the reference to \$50 not during business after hour's option. Motion carried. An ordinance will be drafted for next meeting.

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Police Chief Feagan discussed a change out of one of the JD mowers and asked Rick McKinze for a trade in value and price. It was thought that this was put in the 2022 budget and asked the clerk to verify.

Water Plant Supervisor Tyler discussed the Preventive Maintenance Service/Repair Quote on the Chlorine Dioxide Generator from CDG Environmental. Until it is actually serviced, a ball park figure of between \$3700 to \$15800 was given. Discussion followed.

Motion by Wulf, second by Seaman to approve CDG Environmental to work on the generator. Motion carried.

EXECUTIVE SESSION

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of 15 minutes with the session ending at 9:14 p.m. Motion carried.

Entered: 8:56 p.m. Returned: 9:14 p.m.

Mayor Bushong called the meeting back to order and there was no action taken from executive session.

OLD BUSINESS FOLLOWUP

An update on emails received on the Osage Nation PA was given; Mayor Bushong discussed the items that she felt were prioritized for usage of the approved ARPA funding and listed giving premium pay for current essential employees; giving a credit on the Electric portion of the billing that was extremely high from last year's February cold weather and purchase generators for the water plant. Discussion followed. The clerk was instructed to contact Oswego and the LKM on questions of how items were handled.

Bryan Midgett called and was put on speaker phone to answer the council questions on applying for the Forestry Grant.

Motion by Wulf, second by Seaman to allow the Fire Department to apply for the grant. Motion carried.

No updates were available on the Prior Special Assessment listing or the lift station repairs, Attorney Adamson has the letter being written on the water main damage and it was asked to remove the job descriptions and post office flooding from the agenda. Only one bid had been received on the tree cutting and the council asked to try to get more quotes. Information that had been received from KMU was discussed by the police chief and clerk. Discussion followed.

Motion by Castle, second by Wulf to pay the KMU membership fee in the amount of \$3075. Motion carried.

SPECIAL ASSESSMENT ORDINANCE

Ordinance No. 955 was presented for approval to levy current balance of condemnation expense on property at 215 N. 3rd St.

Motion by Wulf, second by Castle to adopt Ordinance No. 955 as presented. Motion carried.

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BUILDING PERMIT

Posted without protest on the Chetopa Residents Facebook page and the city website: Tracy and Sheila Creekmore to move a 1991 Schultz 16' x 80' mobile home to lots at 114 N. 15th St., in the City of Chetopa.

Motion by Castle, second by Wulf to approve the building permit. Motion carried.

Mayor Bushong asked that a letter be sent to the property owner that had requested to move in a travel trailer temporarily until they could build a house on the property and ask when they intended to start construction.

Motion by Seaman, second by Castle to adjourn. Motion carried.

Seal

Mayor

City Clerk