

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

January 18, 2022

The Chetopa City Council met in regular session on Tuesday, January 18, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Juanita Kepner, Geraldine Castle and Ernie Wulf. Linda Seaman and Pam Campbell were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:12 p.m.), Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Mike Carson and Derek Spenser.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

Mayor Bushong asked to add an executive session to discuss non-elected personnel to the agenda.

Motion by Castle, second by Wulf to approve the Agenda with the addition. Motion carried.

Motion by Kepner, second by Wulf to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Castle to approve the Municipal Court Report. Motion carried.

Motion by Boyd, second by Kepner to approve the Treasurer's Reports. Motion carried.

Motion by Kepner, second by Wulf to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3648** as follows:

Payroll Funds	\$ 26851.68
Other Funds	<u>130139.37</u>
Total of all funds	\$156991.05

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Mike Carson & Derek Spenser** were present to discuss permission to have the annual MD Disc Golf Tournament on March 5, 2022 in the East River Park and asked if the city wished to sponsor again this year.

Motion by Castle, second by Wulf to donate \$200 sponsorship towards the MD Disc Golf Tournament and give permission for the use of the park. Motion carried.

**Mayor Bushong** discussed the three agreements with Liberty Utilities to replace broken poles, etc. at SW Corner of Cherry & X-Ray Intersection (\$1001.23); 8<sup>th</sup> St S. of Walnut (\$2897.91) and NE Corner of 1<sup>st</sup> & Walnut (\$895.80).

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Motion by Castle, second by Wulf to approve the signing of the three (3) agreements with Liberty Utilities. Motion carried.

**Boyd** discussed his proposal of taking over ownership of the Old Mill property as the city is incurring expense of mowing the property, etc.; discussed items from the Governor's address and an article in the KGI regarding the Impact of Demand Transfer Losses; and stated that the junk vehicles need to be addressed again as he has several around his residence.

**Mayor Bushong** questioned how far the city limits go on East Cherry as there is a house that is overgrown. Police Chief Feagan reported how far the city limits are. Mayor Bushong also discussed a travel trailer that was approved as temporary housing in April 2020, as nothing has been done to build a permanent house. Mayor Bushong also addressed the neon shirts that city employees are required to wear and asked permission to buy high visibility vests.

Motion by Castle, second by Kepner to allow Mayor Bushong to make the purchase of vests for the city crews. Motion carried.

**Clerk Crumrine** informed the council that Debbie Darnell and her appointments to the KMEA Board of Directors expires April 30<sup>th</sup> and asked that the council appoint Darnell and her back to the board for a two-year term expiring April 30, 2024.

Motion by Castle, second by Wulf to appoint Darnell and Crumrine to the KMEA Board of Directors. Motion carried.

**Clerk Crumrine** presented an invoice for KMU 2022 Membership. Discussion followed as to what benefit the city receives from KMU and Crumrine will contact KMU for more information.

Motion by Castle, second by Wulf to table action on the KMU membership until more information is received. Motion carried.

**Clerk Crumrine** received a billing from the State Treasurer for the bond payment that was incorrect and is waiting on a call back to correct the payment due. Crumrine also informed the council that she had received an invoice from Enviro-Line for the preventative maintenance on all the lift stations but not all had been inspected and she is not paying the invoice until it is reviewed.

**Chief Feagan** gave an update on the equipment/vehicles that Moores Auto Repair is working on. **Boyd** questioned why the invoice for the motor for the police vehicle was different from the lease purchase and it was answered that at the time of the lease purchase, an exact amount was not known and the additional will be paid out of the police budget.

## OLD BUSINESS FOLLOW UP

No response has been received from the emails to the Osage Nation on the status of the PA; phone numbers were not correct on the lineman contacts; notified the council that there is a webinar on Wednesday, January 19, 2022 at 11 a.m., to provide an overview of the Final Rule on the eligible uses of the ARPA funding; Attorney Adamson discussed the costs associated with the district court filings on special assessments; no updates on the job descriptions or lift station repairs (Police Chief Feagan gave an update on the repairs that had been done by city crews), water main damage follow up (will need to resend email string to Attorney Adamson), or the

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post office building flooding; and determined that a new Creekmore building permit would need to be applied for. Clerk Crumrine reported that the additional roofing quote requested could not be done for a few months. Further discussion was held on the roofing quotes.

Motion by Castle, second by Wulf to go with the proposal from Glidewell Roof on all four buildings (Senior Citizen's, Library, Water Plant and Storage building next to water plant). Motion carried.

One quote had been received from Parsons Tree & Stump to remove the three (3) trees previously discussed. The council asked to contact other companies for quotes before a decision is made on cutting the trees.

## **BG CONSULTANTS INVOICE #10**

Invoice # 10 in the amount of \$7265.00 was received from BG Consultants for professional services in connection with the sewer project.

Motion by Castle, second by Wulf to approve the payment to BG Consultants. Motion carried.

## **KDHE PAY REQUEST # 9**

A pay request in the amount of \$7265.00 to pay the BG Consultants invoice was presented for approval for mayor to sign.

Motion by Castle, second by Wulf to approve the mayor signing the KDHE pay request. Motion carried.

## **COTTONWOOD & NEOSHO RIVER BASINS WATER ASSURANCE INVOICE**

An invoice was received for the 2022 Assessment in the amount of \$2108.05 for the water assurance membership.

Motion by Castle, second by Kepner to approve the payment of the invoice. Motion carried.

## **LIBRARY BOARD APPOINTMENT**

The Chetopa Library Board asked that Melissa Hockett be appointed to the library board to fill the vacancy left when Stacy Wulf resigned.

Mayor Bushong appointed Melissa Hockett to the library board.

Motion by Kepner, second by Castle to confirm the appointment. Motion carried.

## **MUNICIPAL COURT INVOICE**

An invoice in the amount of \$1188 was received from the Law Office of Shane Adamson for municipal court expenses for July 1, 2021 through December 31, 2021.

Motion by Castle, second by Wulf to approve paying the municipal court expense invoice. Motion carried.

## **EXECUTIVE SESSION**

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, city clerk and police chief present for a period of 15 minutes with session ending at 9:27 p.m. Motion carried.

Entered: 9:12 p.m. Returned: 9:27 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

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Motion by Castle, second by Boyd to enter back into executive session to discuss non-elected personnel with mayor, council, legal counsel, city clerk and police chief present for a period of 10 minutes with session ending at 9:38 p.m. Motion carried.

Entered: 9:28 p.m. Returned: 9:38 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Castle, second by Wulf to raise Power Nading hourly wage to \$14.50 per hour upon the end of his probationary period of January 27, 2022, remove him from probation and give him an additional 60 days to get his CDL. Motion carried.

Motion by Castle, second by Wulf to adjourn. Motion carried.

Seal

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Mayor

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City Clerk