

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

September 7, 2021

The Chetopa City Council met in regular session on Tuesday, September 7, 2021 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong via Zoom.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Ernie Wulf, Bob Boyd and Linda Seaman. Geraldine Castle was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Scherrill Grissom and Robert Grissom.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to add visitor Scherrill Grissom and the Darnell building permit to the agenda.

Motion by Wulf, second by Seaman to approve the agenda with the additions. Motion carried.

Motion by Kepner, second by Bryant to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Seaman to approve the Minutes of the August 30, 2021 Special Council meeting. Motion carried.

Motion by Seaman, second by Kepner to approve the Treasurer's Report. Motion carried.

Clerk Crumrine pointed out the cost of the sales tax special election was more than she had anticipated.

Motion by Seaman, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3639** as follows:

Payroll Funds	\$ 25648.35
Other Funds	<u>92739.96</u>
Total of all funds	\$118388.31

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Scherrill Grissom** was present to present a petition to close the South half of the North/South alley in Block 17 in the Original Addition. It was explained that the petition required at least 51% of the property owner's signatures and then an ordinance would need to be adopted at the next council meeting and recorded at the Register of Deeds office 30 days after the publication. Discussion followed.

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Motion by Bryant, second by Kepner to allow the closing of the alley. Motion carried. An ordinance will be presented at the next council meeting to be adopted.

**Robert Grissom** discussed his utility bill and didn't think it should be that high. He was instructed to talk to Debbie Darnell at the city office and let her look at it.

**Boyd** asked if the food truck is collecting sales tax and Clerk Crumrine stated that she had spoken with the owner and they were collecting and remitting the sales tax to the state.

**Clerk Crumrine** presented the building permit for Brett Darnell to build new 24' x 36' x 10' shop building at 506 Cherry St. in the City of Chetopa. The permit application was posted on the city website and on Facebook's Chetopa Residents page without any opposition. Building Inspector Wulf had approved the permit application.

Motion by Kepner, second by Boyd to approve the building permit for Darnell. Motion carried.

**Clerk Crumrine** asked Attorney Adamson about a special assessment that had been sent to the county and the property had sold between the time the county received the ordinance and when it was to be posted as a special assessment on the property and asked if it should be applied to the tax statement. Attorney Adamson did not think that it should be applied.

**Water Plant Supervisor Tyler** thanked the city crews for helping with an issue at the water plant.

## **OLD BUSINESS FOLLOW UP**

A draft has been received from the Osage Nation on the PA that was agreed upon with Basia Howard, RUS Archaeologist and it was asked to update this draft with the changes that the city wanted included. Clerk Crumrine reported that she has not had a chance to review the document yet. An application was turned in for the city supervisor position but they live outside of the residency limit requirement. This will be discussed at the next meeting. Clerk Crumrine sat in on a webinar showing a loss revenue calculator and has received an email to plug revenues in to calculate if the city has a revenue loss to possibly allow the ARPA funds to be used for Covid relating purchases. A breakdown on the city buildings heating and air annual inspections and the prior special assessments list has not been done yet. Police Chief Feagan updated the council on the code enforcement that has been done. A letter has been written to the owner of the property behind the bank, has not been able to locate Napier to serve his notice to and will be working on the Pecan Street properties discussed at the last meeting.

## **FUEL TANK RECONCILIATION**

Clerk Crumrine discussed a spread sheet that she had prepared reconciling the August gas deliveries and informed the council that a new meter had been installed on the pump of the gas tank that was registering more than the meter on the tank itself, so that may be the issue on trying to reconcile the fuel deliveries.

Motion by Seaman, second by Bryant to adjourn. Motion carried.

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Seal

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Mayor

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City Clerk