

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

July 6, 2021

The Chetopa City Council met in regular session on Tuesday, July 6, 2021 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Ernie Wulf and Linda Seaman. Juanita Kepner and Ashley Brown were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Interim City Supervisor Joey Midgett, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Cameron Snyder, Shane & Crystal Taylor, Kevin and Agnes Stephens, Wes Weishaar, Rick Ensz and Patty Darnell.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add visitors Wes Weishaar and Cameron Snyder and the Midco Report follow up to the agenda.

Motion by Castle, second by Wulf to approve the agenda with the additions. Motion carried.

Motion by Wulf, second by Bryant to approve the Minutes from the last regular meeting. Motion carried.

Motion by Bryant, second by Wulf to approve the Treasurer's Report. Motion carried.

Motion by Castle, second by Seaman to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE #3635** as follows:

Payroll Funds	\$ 30959.46
Other Funds	<u>71906.28</u>
Total of all Funds	\$102865.74

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Rick Ensz** was present to discuss the refinancing of the bond issue and stated that he had just received word that the market had changed and the bonds would be put up for sale Monday and Tuesday. In order to keep the date that was given to the State Treasurer, there would need to be a special council meeting on July 13<sup>th</sup> to sign the documentation and approve the issuance of the refinanced bonds. Discussion followed and Mayor Bushong expressed her concerns that the city has not been kept in the loop on the delays in selling the bonds and Clerk Crumrine asked how many could make a special council meeting on July 13<sup>th</sup>. Mayor Bushong will be at work

# UNAPPROVED MINUTES

and will be unable to attend but documentation can be made for President of the Council Seaman to sign.

Motion by Wulf, second by Bryant to hold a special council meeting Tuesday, July 13, 2021 at 7:00 p.m. for the specific purpose to approve the issuance of the refinanced bonds and sign documentation. Motion carried. Mitch Walter with Gilmore and Bell will email the documents to the clerk.

**Shane Taylor** requested permission to use the East River Park for a gospel ministry. They will put up a 20' x 40' tent. Discussion followed.

Motion by Bryant, second by Seaman to allow Taylor Family Ministries to use the East River Park. Motion carried.

**Wes Weishaar** with BG Consultants discussed the maps and lines for the sewer project and asked if the council wanted to proceed with the smoke testing to be done by KRWA at a cost of approximately \$550.

Motion by Castle, second by Seaman to proceed with the KRWA smoke testing. Motion carried.

**Patty Darnell** asked if the city would contribute to the Chetopa Merchants premium funding for the Labette County Fair.

Motion by Bryant, second by Wulf to donate \$200 towards the Labette County Fair premiums. Motion carried. Check needs to be made out to the Labette County Fair.

**Agnes Stephens** was present to ask for an extension to finish taking care of the vehicles that violation letters had been written on. They have applied for a lost title and are in the process of getting a vehicle inspected.

Motion by Wulf, second by Seaman to give an additional 30 days to August 28<sup>th</sup> to Stephens to get vehicles in compliance with the ordinance. Motion carried.

**Cameron Snyder** discussed his plans for the lots that he purchased and will add to structures to the property. The Minimum Housing Standard Ordinance will be reviewed to check on the size needed and Snyder was instructed to come apply for a building permit for the next meeting.

**Mayor Bushong** reported that the Neel and Hafley properties have been cleaned up by Anthony Conard and checks have been written. The payment of mileage for employees using their own personal vehicles was discussed and it was asked for the clerk to check with the insurance agency on the liability if an employee is in an accident and they are at fault.

Motion by Castle, second by Seaman to start paying mileage for city employees using their personal vehicles for city business retroactive to July 1<sup>st</sup> at the IRS rate. Motion carried.

**Mayor Bushong** discussed the air conditioner not working during 4<sup>th</sup> of July and it was requested to contact Cooper and Billingsly about quoting doing annual maintenance on all the city building heating and air, asked Midgett about status of the Carson bid on cutting the tree on Plum and a letter will be written to Carson to rescind the bid awarded due to the length of time between the award and the present. Bushong asked Attorney Adamson about the tree cutting and Adamson reported that the city just has an easement but property owner owns to the edge of the

# UNAPPROVED MINUTES

street. It was requested that a notice be given that it will be the responsibility of the property owners to mow ditches and cut trees on the property from now on. It was asked about a printout of the junk vehicles that have had letters written and the status of the violation and discussion was held about the logging of the gas, as there seems to be gas being used that isn't being logged. Police Chief Feagan will have his officers start writing the gas used on the log sheets in addition to calling dispatch.

**Bryant** asked if Carter had been paid for the damage to his building and it was unknown if payment had been made. Discussion followed and Carthen Nash will be sent a letter requesting that an itemized breakdown be given on the last invoice that the city paid, along with requesting a copy of the permits and results from the asbestos inspection for the city records.

**Wulf** discussed the LED lights to be installed at the library and reported that he had an estimate from Triple T from Parsons. Discussion followed.

Motion by Wulf, second by Bryant to put out for bids to get the electrical work done on the installation of the library lights. Motion carried.

**Clerk Crumrine** reported that the ISO insurance rating for the fire department increased to a 5 from the recent inspection.

**Police Chief Feagan** reported that Garrison is doing a good job and is being transitioned to ride with Officer Billingsly as this will be the shift he will be working. Feagan discussed the pay scale on the part-time officers and asked for consideration increasing the pay when they fill in for Chetopa officers. Discussion followed.

Motion by Seaman, second by Wulf to pay the part-time officers \$16 per hour effective immediately with no shift differential. Motion carried. Bryant voted no.

**Police Chief Feagan** discussed an upcoming eye surgery that will not allow him to take off for his vacation that was previously approved.

**Midgett** informed the council that the Ditch Witch line locator that is used to mark water and sewer lines quit working and is obsolete so parts cannot be ordered. To purchase the box only will cost \$3000 and a complete box and wand will cost \$5500. Discussion followed.

Motion by Seaman, second by Wulf to purchase a complete set and pay out of the sewer fund. Motion carried.

## **FOLLOW UP ON OLD BUSINESS**

Quotes are being asked for from Teeter Paving and Heckert for the streets overlay that was previously discussed by Midgett, Clerk Crumrine will work with Attorney Adamson to get the PA done to submit to the Osage Nation, items are being finalized to give to the auditors for the 2022 budget and the council had nothing to add. Clerk Crumrine presented information on the skate park signage and the camping payment box at \$50 per sign for an 18" x 24" size but felt that the skate park sign should be larger. It was asked to add the fireworks sign that is put up in the park to the order. Discussion followed.

Motion by Wulf, second by Castle to purchase the signs for the camping, skate park and fireworks. Motion carried.

# UNAPPROVED MINUTES

Clerk Crumrine reported that she had done the application for the American Rescue Plan and funds should be received soon and discussed several items to consider in spending the funds. The printout of the pool questions that the clerk had given to the council was discussed. It was questioned if the lifeguards would receive pay for the training hours to be certified and Clerk Crumrine had contacted a listing of cities and all but one stated that they did not pay for the hours to be certified. The cost of the training and the cards are paid by the City of Chetopa.

Motion by Seaman, second by Castle to not pay the lifeguards for the training hours. Motion carried. Wulf voted no. Mayor Bushong asked that no other organization be requested to pay the training hours.

It was asked what to pay Riddle for instructing the swimming lessons and the lifeguards that helped out. Wulf had presented an option that the instructor would get \$15 of the \$35 lesson fee for each student and the two lifeguards would get \$10 per student. Discussion followed.

Motion by Castle, second by Seaman to pay Colby Riddle \$15 per student and Nicki Adams \$10 per student and Jolee O'Brien would get \$5 per student as she was only there half of the lessons. Motion carried.

## **KRWA ANNUAL MEMBERSHIP FEE**

The membership fee for the Kansas Rural Water Association was the same as last year \$547.40.

Motion by Castle, second by Bryant to approve the payment of the KRWA annual dues. Motion carried.

## **KDHE PAYMENT REQUEST**

Pay request No. 3 to pay BG Consultants invoice #4 was presented for the mayor to sign.

Motion by Bryant, second by Wulf to approve the signing of the KDHE pay request. Motion carried.

Mayor Bushong discussed that there was a camper that had an offensive sign at the park and was asked to take it down, then it was put back up and the camper was asked to leave and may ask for a refund. It was asked for consideration of the ordinance prohibiting political and offensive signs to not be allowed to be displayed in the park. This will be looked at further.

Motion by Bryant, second by Castle to adjourn. Motion carried.

Seal

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Mayor

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City Clerk