

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

June 15, 2021

The Chetopa City Council met in regular session on Tuesday, June 15, 2021 at 7:16 p.m... at City Hall once a quorum was present.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant (at 7:16 p.m.), Juanita Kepner, Geraldine Castle and Linda Seaman. Ernie Wulf and Ashley Brown were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Interim City Supervisor Joey Midgett (at 7:30 p.m.), Attorney Shane Adamson (via Zoom), Landon Garrison, Lee Bushong, Lisa Wood, Carthen Nash, and Bruce Boettcher (via Zoom).

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add Bruce Boettcher as a visitor via Zoom.

Motion by Castle, second by Bryant to approve the Agenda with the addition. Motion carried.

Motion by Seaman, second by Castle to approve the Minutes from the last regular meeting. Motion carried.

Motion by Bryant, second by Seaman to approve the Municipal Court Report. Motion carried.

Motion by Bryant, second by Seaman to approve the Treasurer's Reports. Motion carried.

Motion by Kepner, second by Seaman to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3634** as follows:

Payroll Funds	\$ 28029.48
Other Funds	<u>277584.44</u>
Total of all funds	\$305613.92

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Bruce Boettcher with BG Consultants**, gave a brief update on the sewer project and informed the council of a field staff meeting that needs to be done the first of July. Discussion was held on the Osage Nation Programmatic Agreement.

**Lisa Wood** was present to request approval to hold a monthly craft show and close 5<sup>th</sup> Street for vendors to set up.

Motion by Castle, second by Kepner to allow the monthly craft shows. Motion carried.

**Mayor Bushong** reported that the sidewalks and gutters on Maple Street need cleaned out, reported that the Christian Church will be sponsoring a concert in Veterans Park on July 5<sup>th</sup>,

# UNAPPROVED MINUTES

and Colby Riddle will be instructing morning swim lessons in June and evening lessons in July. It was asked about pay when instructing swimming lessons and this will be looked into further.

**Castle** asked about the policy on washing the police vehicles.

**Seaman** questioned the age for driving golf carts as someone was almost hit and Chief Feagan discussed the requirements and restrictions.

**Clerk Crumrine** reported that Angela Forquer had contacted her regarding placing a blessing box near the Mae Lessley Community Building. The council wished to know where in the park this would be placed and asked that Forquer be at the next council meeting. Carey Spoon, CDBG Administrator had submitted a CDBG time extension to complete the environmental review due to the request from the Osage Nation.

Motion by Bryant, second by Castle to allow the mayor to sign the time extension form. Motion carried.

**Clerk Crumrine** presented vacation requests from Joey Midgett for 5 days' vacation in July and Patty Wilkinson 5 days' vacation in June/July.

Motion by Seaman, second by Kepner to approve the vacation requests for Midgett and Wilkinson. Motion carried.

**Clerk Crumrine** presented Billing #4 in the amount of \$21,765 from BG Consultants on the sewer project for approval to pay.

Motion by Castle, second by Bryant to approve the payment of the BG Consultants billing. Motion carried.

**Clerk Crumrine** reported that SEK Works wished to use the council room in June and July to hold some workforce assistance for job seekers and asked approval to use the council room.

Motion by Castle, second by Seaman to allow SEK Works to use the council room. Motion carried.

**Clerk Crumrine** informed the council on the donations that were made to various organizations from the horse pull and discussed the Midco reports on the clearwell and well house cleaning and inspection that was recently done and action was tabled until next meeting until Water Plant Supervisor Mike Tyler can be present. Maytronics will not allow the pool vac to be sent in as it is no longer under warranty and a new vac head will need to be ordered at a cost of \$299 and also two new lifeguard umbrellas are needed at a cost of \$80.

Motion by Bryant, second by Seaman to allow the purchase of the pool equipment. Motion carried.

**Police Chief Feagan** reported that a mowing list had been given to the council.

**Interim City Supervisor Midgett** stated that the purchase of six handheld meter readers and chargers had been budgeted to be replaced this year and the cost is \$17,279.88 and Clerk Crumrine reported that this cost would be spread between the four utility funds.

Motion by Castle, second by Seaman to approve the purchase of the meter readers and chargers. Motion carried.

Midgett was advised of the cleaning of the sidewalks and gutters on Maple St.

# UNAPPROVED MINUTES

## OLD BUSINESS FOLLOWUP

Midgett presented a map of potential overlay projects to get quotes on for next meeting. A listing of items for the 2022 was discussed, quotes are being gotten on the signs for the skate park and the other items from the recent EMC audit were discussed. Sealed bids were opened on the demolition clean up and condemnation and they were read as follows: **Nash Brush Clearing**-\$2500 cleanup on Neel Property; \$2500 cleanup on N. 13<sup>th</sup> Property and \$15000 Condemnation on Pease Property. **Conard Services**-\$3000 cleanup on Neel Property, \$3000 cleanup on N. 13<sup>th</sup> Property and \$6800 Condemnation on Pease Property. Discussion followed.

Motion by Castle, second by Bryant to award the three projects to Anthony Conard, Conard Services. Motion carried.

Tree removal on Plum Street was discussed as Carson Tree Service still had not yet taken the tree down.

Motion by Bryant, second by Castle to cancel the Carson Tree Service bid due to job not being done on a timely basis and rebid the project. Motion carried. Future tree removals will be discussed after Attorney Adamson researches the ownership of trees on properties.

There have been no applications received for the City Supervisor job and Police Chief Feagan introduced Landon Garrison. The committee had interviewed Garrison and Chief Feagan recommended the appointment of Garrison as police officer.

Mayor Bushong appointed Landon Garrison as a Police Officer.

Motion by Castle, second by Kepner to approve the appointment. Motion carried.

Clerk Crumrine asked what the starting wage would be and it was stated that the starting wage would be \$14.50 with a \$.50 shift differential and give a \$.50 raise when he is Kansas certified and give three annual \$.50 raises.

Motion by Seaman, second by Kepner to approve the starting wages and raises as discussed. Motion carried. Clerk Crumrine swore Garrison in as Police Officer.

## FIRE DEPARTMENT ROSTER CONFIRMATION

Fire Chief Bryan Midgett presented the 2021 fire department roster for confirmation as follows: Fire Chief-Bryan Midgett; Assistant Chief-Justin Nading; Captains-Joey Midgett, Ryan Darnell and Nathan Blackledge; Lieutenant/Secretary/Treasurer-Kenneth Underwood; Lieutenants-Zach Lawellin and Tait Johnson; Firefighters-Broc Banzet, Carthen Nash, Kyle Darnell, Jerry Midgett, Lane Kabrey, Lane Rathjen, Jeremy Bates and Steve Blackledge; and Jr. Firefighter-Dakota Pease.

Motion by Castle, second by Kepner to confirm the fire department roster as presented. Motion carried.

## SALES TAX ELECTION RESOLUTION

Clerk Crumrine presented Resolution No. 2021-6 setting August 3<sup>rd</sup> as the special election date to renew the ½ cent city sales tax.

Motion by Castle, second by Kepner to approve the Sales Tax resolution. Motion carried.

# UNAPPROVED MINUTES

Police Chief Feagan requested vacation in August that is contingent on staffing being back up to normal.

Motion by Seaman, second by Castle to approve the vacation request. Motion carried.

Motion by Bryant, second by Kepner to adjourn. Motion carried.

Seal

---

Mayor

---

City Clerk