

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 16, 2021

The Chetopa City Council met in regular session on Tuesday, March 16, 2021 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Geraldine Castle, Ernie Wulf, Ashley Brown and Linda Seaman. Gary W. Bryant and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Bryan Midgett, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Lee Bushong, Jessica Karnes, Kim Riddle, Will Howell, Steve Coonen, Debbie Darnell, Patty Wilkinson, Bruce Boettcher and Carey Spoon (via Zoom).

Mayor Bushong led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add visitors Bruce Boettcher and Patty Wilkinson, Museum Board Member resignations and vacation request to the agenda.

Motion by Castle, second by Wulf to approve the agenda with the additions. Motion carried.

Motion by Brown, second by Seaman to approve the Minutes from the last regular meeting and the Special meeting held on March 5, 2021. Motion carried.

Motion by Castle, second by Wulf to approve the Municipal Court Report. Motion carried.

Motion by Seaman, second by Brown to approve the Treasurer's Reports. Motion carried.

Motion by Brown, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3628 as follows:

Payroll Funds	\$ 27197.69
Other Funds	<u>290662.62</u>
Total of all funds	\$317860.31

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Water Plant Supervisor Tyler reported that Maguire Iron will be repainting bottom part of the water tower at their cost. The roof is leaking in the water plant room where the computers are and in the brick building next to the water plant. The yellow truck that was assigned to the water plant isn't much good and an offer of \$2000 was made to Tyler which was rejected by the council. Tyler is going back to the water plant as he was filling in for Paul Trinkle due to the death of his mother.

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Bruce Boettcher and Carey Spoon discussed the Osage Nation request and Clerk Crumrine informed the council that she had talked to Laura Moore about this request and Moore had informed her that the City of Parsons had a similar request several years ago and had received a variance from having a survey done. Crumrine was instructed to ask for documentation on the handling of that request. Boettcher then discussed the CCTV proposal from Mayer Specialty in the estimated cost of \$128,633 based on the approximate measurements contained in the project map documents. An invoice in the amount of \$2900 from BG Consulting for professional services on the sewer project was presented for approval to pay.

Motion by Castle, second by Seaman to proceed with the Mayer Specialty agreement. Motion carried.

Motion by Castle, second by Wulf to pay BG Consultants the \$2900. Motion carried. (Boettcher left)

Kim Riddle with Bill Thompson Insurance, discussed the city liability/property insurance renewal. The insurance renewal increased \$10,502 from last year and Clerk Crumrine had presented information for each coverage area as to why the premiums had increased. Riddle was questioned regarding the coverage of the autos and she will get more information on what coverage each has.

Motion by Castle, second by Wulf to renew the city insurance with EMC Insurance at a cost of \$93,295 with adjustments being able to be made after review. Motion carried. (Riddle left).

Jessica Karnes had a water leak and asked if the council would make an adjustment on her billing. Discussion followed and her billing history was discussed.

Motion by Wulf, second by Brown to bill the water at cost to the city. Motion carried. (Karnes left)

Will Howell asked permission to use the Elmore Ball Field for a tournament the first weekend of June or end of July (June 5 or July 31).

Motion by Brown, second by Wulf to allow the softball tournament at Elmore Park. Motion carried. (Howell left)

Steve Coonen was present to voice his displeasure with the February utility billing. No action was taken from the discussion. (Coonen)

Mayor Bushong discussed setting a date to meet with residents and businesses that could not come in during the day to work out payment arrangements.

Motion by Castle, second by Brown to have Castle, Seaman, Wulf and Mayor Bushong meet with utility customers to work out payment arrangements on Thursday, March 18, 2021 from 6:00 p.m. to 7:30 p.m. Motion carried.

Castle asked approval for Debbie Yost to purchase flowers for the park from the 4-H kids.

Motion by Wulf, second by Brown to allow Yost to purchase the flowers for the park. Motion carried.

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Clerk Crumrine asked approval for the city office to purchase flowers for the city complex from the 4-H kids too.

Motion by Castle, second by Wulf to allow the city staff to buy hanging baskets for the city complex. Motion carried.

Wulf discussed a property at 217 N. 13th that recently partially burnt and felt that it was a safety and health issue. Discussion followed.

Motion by Wulf, second by Brown to do an emergency condemnation on the structure located at 217 N. 13th due to it being a safety and health issue. Motion carried.

There needs to be some clarifications on what can be purchased without council approval because of confusion and it was discussed that anything that is needed in day to day operations does not have to have prior council approval.

Patty Wilkinson asked for an extension in time to get her vehicle moved as it is too wet to get in the yard to get the car out and asked for an extension until June.

Motion by Castle, second by Wulf to give Wilkinson an extension until June to get car removed. Motion carried.

Debbie Darnell presented several options to take care of the remaining KMEA charges from February. The Options are: 1) Absorb the Cost; 2) Add a surcharge of \$7.73 per month for the next 24 months or 3) Add a .00829 per Kwh Fuel Adjustment over the next 24 months. Discussion followed.

Motion by Wulf, second by Castle to utilize Option #3 of adding the fuel adjustment over the next 24 months. Motion carried.

Clerk Crumrine inquired if the mig welder and plasma cutter were being used as there is someone interested in buying them if they are available. They are being used and not for sale.

Police Chief Feagan informed the council that the Public Safety Emergency Services want to put an antenna/repeater on the water tower and Feagan wanted the stipulation that they will have to remove it if it interferes with the city equipment. Discussion followed.

Motion by Wulf, second by Brown to allow the antenna/repeater put on the tower with the stipulation that it will need removed if it interferes with the city equipment. Motion carried.

Police Chief Feagan reported that the Wi-Fi in the parks is down and a router needs to be replaced at a cost of \$100.

Motion by Wulf, second by Brown to approve the purchase of the Wi-Fi router for Veterans Park. Motion carried.

Police Chief Feagan informed the council that the department needs citation books and will be ordering them.

City Supervisor Midgett discussed the sewer issue that he had that the city jet rodder truck couldn't clean out. Midgett had contacted Mayer Specialty for a quote but then was told that the City of Parsons has cleaned out sewer lines for another city and he contacted Parsons to clean the line. With the storm season coming up, a chain saw is needed for the department and Midgett priced one for \$340.

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Motion by Castle, second by Wulf to approve the purchase of a chain saw. Motion carried.

City Supervisor Midgett reported that he had ordered spray the first of the year and they finally have it in and the fire department pumper truck #7 is being worked on.

Mayor Bushong requested an executive session for non-elected personnel.

Motion by Brown, second by Castle to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and Debbie Darnell present for a period of 10 minutes with the session ending at 8:52 p.m. Motion carried.

Entered: 8:42 p.m.

Returned: 8:52 p.m.

Mayor Bushong called the meeting back to order and there was no action taken from executive session.

LIBRARY BUILDING WINDOW QUOTE

Debbie Darnell reported that she has contacted another company and is waiting on a quote.

STATE UTILITY LOW-INTEREST LOAN PROGRAM

The city has been approved to receive the \$250,000 loan that was applied for and a Loan Approval Notification needs to be signed by the mayor.

Motion by Wulf, second by Castle to approve the mayor signing the notification. Motion carried.

BUILDING PERMIT

Posted on the Chetopa Residents Facebook Page and the City website without protest: Tabatha Rumbaugh and Brock Pease to build a 20' x 30' carport/lean to at 121 S. 16th St., in the City of Chetopa.

Motion by Wulf, second by Brown to approve the building permit. Motion carried.

SPRING CLEANUP DATES

Clerk Crumrine asked if the city is planning a spring cleanup and asked for a time period.

Motion by Brown, second by Wulf to have a spring cleanup from April 9th through April 19, 2021. Motion carried.

EASTER EGG HUNT DONATION

Clerk Crumrine asked for a city donation to the Easter Egg Hunt.

Motion by Wulf, second by Brown to donation \$50 to the chamber for the Easter Egg Hunt. Motion carried.

SAFETY COMMITTEE MEMBER SELECTION

Information concerning the Safety Committee and the by-laws and policy were discussed and Clerk Crumrine asked that the council decide who they wanted on the committee for the next meeting.

WORKERS' COMPENSATION DESIGNATED MEDICAL PROVIDERS

In reviewing the safety policies and procedures manual, the clerk realized that both of the designated medical providers list in the manual are no longer in business and presented a new listing designating the Labette Health Chetopa Clinic and the Oswego Clinic and Express Care.

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Motion by Castle, second by Wulf to approve the designated workers' comp medical providers. Motion carried.

MUSEUM BOARD MEMBER RESIGNATIONS

Letters of resignation from the Museum Board were read from Martha Ridgeway and Martha Walker.

Motion by Castle, second by Wulf to accept the resignations from Ridgeway and Walker. Motion carried.

VACATION REQUEST

Joey Midgett, City Helper, requested five days' of vacation in June and City Supervisor Midgett has approved the request.

Motion by Castle, second by Wulf to approve the vacation request for Joey Midgett. Motion carried.

Motion by Seaman, second by Wulf to adjourn. Motion carried.

Seal

Mayor

City Clerk