

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 2, 2021

The Chetopa City Council met in regular session on Tuesday, March 2, 2021 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Juanita Kepner, Geraldine Castle, Ernie Wulf, Ashley Brown and Linda Seaman. Gary W. Bryant was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Bryan Midgett, Water Plant Supervisor Mike Tyler, Utility Bookkeeper/City Treasurer Debbie Darnell, Corie Brown, Lee Bushong, Nancy Nading, Mary Burrows, Paul Souders and KMEA Representatives Gerry Bieker, Neal Daney and Darren Prince via Zoom. Meeting was also shared to the public by Zoom.

Mayor Bushong led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

Mayor Bushong requested three (3) executive sessions be added to the agenda.

Motion by Castle, second by Kepner to approve the Agenda with the addition of the executive sessions. Motion carried.

Clerk Crumrine reported that she had left out one of the committee's that were approved at the last meeting in the minutes that were sent out and gave the council the corrected page.

Motion by Castle, second by Wulf to approve the Minutes with the corrected page. Motion carried.

Motion by Brown, second by Kepner to approve the Treasurers Reports. Motion carried.

Motion by Kepner, second by Brown to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3627** as follows:

Payroll Funds	\$ 24503.79
Other Funds	<u>319244.47</u>
Total of all funds	\$343748.26

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Mayor Bushong**, while waiting on the KMEA representatives to get on the Zoom meeting updated the council on the meeting that she had with Bieker and the other measures that have been taken regarding the extreme winter weather event by the various county and state departments. The first week of the extreme weather the SPP invoice of \$270990.43 had to be paid by noon on Tuesday, March 2, 2021 and another billing had been received that was due by noon on Tuesday, March 9, 2021.

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**Clerk Crumrine** reported that she had failed to give the council the city debt report for December 2020 and a copy was on their table.

**Wulf** discussed a property that needed to be condemned near where a resident is moving in a new modular home that the building permit was recently approved. This will be looked at in the future.

The representatives with KMEA were able to join the Zoom meeting and Gerry Bieker and Neal Daney updated the council regarding the anticipated SPP billing for the second week in the amount of \$198118.17. Further discussion was held on the extreme winter weather event and what led up to the increased costs for electricity.

Motion by Castle, second by Wulf to enter into executive session to discuss attorney/client privileged matters with mayor, council, legal counsel, clerk and Gerry Bieker via cell phone present for a period of fifteen (15) minutes with session to end at 8:08 p.m. Motion carried. The executive session was moved to the court room.

Entered: 7:53 p.m. Returned: 8:08 p.m.

Mayor Bushong called the meeting back to order and no action was taken from executive session.

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of ten (10) minutes with session to end at 8:21. Motion carried. The executive session was moved to the court room.

Entered: 8:11 p.m. Returned: 8:21 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Brown, second Kepner to enter back into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of five (5) with session to end at 8:29 p.m. Motion carried. The executive session was moved to the court room.

Entered: 8:24 p.m. Returned: 8:29 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Wulf, second by Castle to have mayor write a letter of reprimand to the utility bookkeeper. Motion carried.

## **LIBRARY BUILDING WINDOW QUOTE**

No additional quotes have been received on the windows.

## **PAYROLL RAISE CALCULATIONS**

Mayor Bushong asked for a hiring freeze, a pay raise freeze and limiting the unapproved purchases by departments due to the payments to SPP that was nearly what the city had budgeted for the entire year. Discussion followed.

Motion by Castle, second by Wulf to put a 90 day freeze on hiring, raises and spending and no longer allowing the \$750 spending without council approval. Motion carried.

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Applications for Pool Manager and Lifeguards will still be taken and it was discussed that expenditures that were in the normal course of the performance of the job would not have to be approved, such as office supplies, chemicals, etc.

## **SEWER RATE CALCULATION ORDINANCE**

Ordinance No. 944 changing the months of water average in the calculation of the sewer rate for 2021 was presented for approval.

Motion by Wulf, second by Brown to adopt Ordinance No. 944. Motion carried.

**ORDINANCE NO. 944/AN ORDINANCE TO CHANGE THE 2021 SEWER CALCULATION CURRENTLY USING THE AVERAGE WATER USAGE FOR THE PRECEDING MONTHS OF DECEMBER, JANUARY AND FEBRUARY AS SET OUT IN ARTICLE 4-SEWERS SUBSECTION 15-421 SEWER SERVICE CHARGE, TO USING THE AVERAGE WATER USAGE FOR THE PRECEDING MONTHS OF NOVEMBER, DECEMBER AND JANUARY DUE TO THE EXTREME PROLONGED COLD TEMPERATURES.**

## **CONDEMNATION NOTICE OF HEARING-PEASE**

Resolution No. 2021-2, setting a condemnation hearing for April 20, 2021 at 7:00 p.m. to give owners, owner's agent and any others with a vested interest a chance to discuss the condemnation of the structure(s) located at 215 N. 3<sup>rd</sup> St., in the City of Chetopa, was presented for approval.

Motion by Wulf, second by Castle to approve Resolution No. 2021-2 setting a condemnation hearing of April 20, 2021 on property located at 215 N. 3<sup>rd</sup> St. Motion carried.

Motion by Wulf, second by Seaman to adjourn. Motion carried.

Seal

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Mayor

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City Clerk