

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

December 15, 2020

The Chetopa City Council met in regular session on Tuesday, December 15, 2020 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant (at 7:08 p.m.), Juanita Kepner, Geraldine Castle, Ernie Wulf and Linda Seaman. Ashley Brown was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson (at 7:14 p.m.), City Supervisor Bryan Midgett, Geneva Spotz, Johnna McDaniel and Lee Bushong.

Mayor Bushong led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to add visitor Johnna McDaniel to the visitor list.

Motion by Kepner, second by Castle to approve the agenda with the addition. Motion carried.

Motion by Castle, second by Wulf to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Castle to approve the Municipal Court Report. Motion carried.

Motion by Castle, second by Kepner to approve the Treasurer's Reports. Motion carried.

Motion by Kepner, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3622 as follows:

Payroll Funds	\$27669.94
Other Funds	<u>21294.18</u>
Total of all funds	\$48964.12

2020 BUDGET AMENDMENT HEARING

Mayor Bushong opened up the 2020 budget amendment hearing. There was no one present to discuss the budget amendment. A review of the budget amendment was held.

Motion by Castle, second by Wulf to approve the 2020 budget amendment as presented. Motion carried.

Copies of the amended certificate page were passed around for the governing body to sign and the 2020 budget amendment hearing was closed.

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MAYOR, COUNCIL, EMPLOYEES & VISITORS

Geneva Spotz was present to discuss the building permit that was applied for by Gurlynn Banks and herself.

Published on the city website and on the Chetopa Residents Facebook page: Gurlynn Banks/Geneva Spotz to move 10' x 20' prefab building to structure at 617 Maple St., in the City of Chetopa. There were no objections to this permit.

Spotz presented her contract with Banks that allowed for changes to be made to property. Building Inspector Bryant had no issues with the building.

Motion by Wulf, second by Seaman to approve the building permit. Motion carried.

Johnna McDaniel was present to ask for an extension to complete the fence to bring the vehicles at that location into compliance as she has had several sick in her family and had not gotten it completed.

Motion by Wulf, second by Bryant to extend the compliance date thirty (30) days for McDaniel. Motion carried.

Mayor Bushong discussed maintenance items at the Chetopa City Library building and had been contacted about a large tree at 921 Plum that is dropping limbs on a house. Discussion followed.

Motion by Castle, second by Kepner to get bids on cutting the tree at 921 Plum. Motion carried.

Mayor Bushong had been questioned why the community building was still being rented and it was discussed that safeguards had been put in place for using the building.

Castle asked for an update on the alley being blocked between 9th and 10th Streets and Plum and Mulberry. Police Chief Feagan reported that he thought Debbie had sent out a letter and he hadn't followed up but a letter will be sent out.

Clerk Crumrine presented a letter addressed to the Osage Nation regarding the survey that they have requested before the sewer project is started, asking for a meeting to discuss the project further with them before a survey is done.

Motion by Bryant, second by Kepner to approve the mayor signing the letter to the Osage Nation. Motion carried.

Clerk Crumrine reported that the Red Cross had sent a Shelter Agreement to update their records for shelter locations and had the Masonic Lodge listed with the Mae Lessley Community Building address. Crumrine asked if the council wished to have the storm shelter listed as an alternate location and discussion followed.

Motion by Castle, second by Wulf to designate the Mae Lessley Community Building with the storm shelter listed as a backup. Motion carried.

Clerk Crumrine shared a couple of the survey results from the EMC inspections and one that was recommended for both the Veterans and Elmore Parks was adding cushioning materials under the playground equipment. There is currently a KDHE Waste Tire Grant that can be applied for to use rubber mulch for this purpose and the deadline is January 15, 2021.

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Discussion followed and the clerk was instructed to look into the grant. Judges are need for the Business Christmas Decorating Contest and Castle, Bryant and Seaman volunteered to be judges.

Police Chief Feagan reported that the TV for the conference system has been backordered but should be here by the end of the week. Feagan had gotten notification that the truck ordered should be here in 2-4 weeks. There has been a possible exposure to COVID-19 in the police department and the quarantine and modified quarantine was discussed.

OLD BUSINESS FOLLOWUP

A letter from the Chetopa City Library Board was read recommending Virginia Davis and Johnna McDaniel be appointed to the board to fill vacancies and complete the seven board membership.

Mayor Bushong appointed Davis and McDaniel to the library board.

Motion by Wulf, second by Kepner to confirm the appointments. Motion carried.

An updated list is being worked on for the junk vehicle and nuisance violations.

Resolution 2020-12 showing the finding of the condemnation hearing that was held on December 1, 2020 regarding the property at 420 N. 3rd St. owned by Sharen Neel was presented for adoption. The structure has been ordered to be condemned with the removal to be started on or before January 4, 2021 and be completed by February 2, 2021.

Motion by Castle, second by Kepner to adopt Resolution 2020-12 as presented. Motion carried.

CMB LICENSE APPLICATIONS

Three 2021 CMB license applications have been received from Carm N Dales, Rayyan (Jumpstart) and Riverside Sporting Goods and have had background checks done by Police Chief Feagan.

Motion by Bryant, second by Kepner to approve the 2021 CMB licenses for the three (3) businesses. Motion carried.

WORK COMP DISCUSSION

Clerk Crumrine had received the new work comp experience mod than had increase substantially from a large claim which will result in a higher work comp premium. EMC suggested looking at possibly increase the deductible on each claim from \$500 to \$1,000 and the pros and cons of increasing the deductible were discussed. Safety training and appointment of a safety committee to start conducting safety meetings will be done.

Motion by Bryant, second by Seaman to adjourn. Motion carried.

Seal

Mayor

City Clerk