

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

October 20, 2020

The Chetopa City Council met in regular session on Tuesday, October 20, 2020 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Ernie Wulf and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson (via phone) and Robert C. Boyd Jr.

Mayor Bushong led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to add an executive session for Pending of Litigation to the agenda.

Motion by Castle, second by Wulf to approve the agenda with the addition. Motion carried.

Motion by Bryant, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Wulf to approve the Municipal Court Report. Motion carried.

Motion by Bryant, second by Seaman to approve the Treasurer's Reports. Motion carried.

Motion by Seaman, second by Castle to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3618** as follows:

Payroll Funds	\$25593.08
Other Funds	<u>72349.11</u>
Total of all funds	\$97942.19

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Mayor Bushong** asked that a USA Flag and Service Flags be ordered for the Veterans Memorial and to please order two (2) sets of service flags when ordering.

**Castle** reported that there is a tree limb dragging on the chemical building at the pool. Bryan Midgett will be advised of this.

**Bryant** discussed the Terry Hall building permit that was approved pending his approval and was concerned about the placement of the building under the power lines. The owner will be notified to place new stakes and Bryant will review.

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**Seaman** had spoken with City Supervisor Midgett and asked that the appointment of a city helper be put off until next meeting and also asked that the council position election be put on the next meeting's agenda.

Motion by Wulf, second by Castle to postpone the city helper appointment and the council position election. Motion carried.

**Mayor Bushong** addressed her concerns regarding the library phone bill and had been told that the bills had not been paid and wanted to see the bills. Bushong also discussed the KDHE letter concerning having to find a Kansas certified laboratory as samples analyzed by the University Hygienic Laboratory of Iowa would no longer be accepted as valid samples. She asked if an alternative lab had been found. Water Plant Operator Paul Trinkle will be asked about this.

**Clerk Crumrine** reported that she is working on a 2020 budget amendment and asked for the council to review the budget report that was given to them.

## **SPARKS FUNDING PURCHASES**

A spreadsheet noting the number of no contact paper towel dispensers, soap dispensers and hand sanitizer was given to the council for their review and quotes will be gotten from local distributors. Police Chief Feagan gave a review of the lap tops and televisions that will be purchased using the funding and price quotes will be gotten for the next council meeting.

## **FAMILIES FIRST CORONAVIRUS RESPONSE ACT DISCUSSION**

Information regarding the Families First Coronavirus Response Act: Employer Paid Leave Requirements was discussed. No action was taken at this time from discussion.

## **BUILDING PERMITS**

Published on the Chetopa Website and Chetopa Residents Facebook page: Randy Butler to build a 14' x 24' work shop and to build on a 14' x 16' addition to existing building at 315 E. Cherry St., and Donnie Harms to build a 40' x 80' shop at 322 Walnut St., all in the City of Chetopa. Mayor Bushong wanted to be sure that the properties are owned by the building permit applicants. This will be checked into.

Motion by Castle, second by Wulf to approve the building permits. Motion carried.

## **VACATION REQUEST**

Paul Trinkle, Water Plant Operator, requested six (6) days' vacation and Water Plant Supervisor Michael Tyler has approved the request.

Motion by Castle, second by Seaman to approve the vacation request for Trinkle. Motion carried.

## **EXECUTIVE SESSION REQUESTED**

Motion by Castle, second by Bryant to enter into an Executive Session to discuss Pending Litigation with the Mayor, Council Members, Attorney (via phone), City Clerk and Police Chief present for a period of five (5) minutes with session ending at 7:33 p.m. Motion carried.

Entered: 7:28 p.m.

Returned: 7:33 p.m.

Mayor Bushong called the meeting back to order and no action was taken from executive session.

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**Police Chief Feagan** reported that the lights are not working in the building that they put evidence in obtained in a search warrant and that City Supervisor Bryant Midgett will be working on rewiring the lights tomorrow.

Motion by Seaman, second by Bryant to adjourn. Motion carried.

Seal

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Mayor

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City Clerk