

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 3, 2020

The Chetopa City Council met in regular session on Tuesday, March 3, 2020 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Bryan Midgett, Lee Bushong, Jim Blundell, Mike Tyler, Cindy and John Johnson, Dalton Russell, Kim Riddle and Corey Brown.

Mayor Bushong called the meeting to order and led the audience and council in the Pledge of Allegiance and then opened with prayer.

The following items were requested to be added to the Agenda: Corie Brown probationary period; Governing Body Institute and Elmore Park Boat Ramp.

Motion by Bryant, second by Koontz to approve the agenda with the additions. Motion carried.

Motion by Bryant, second by Koontz to approve the Minutes of the last regular meeting. Discussion: Mayor Bushong disagreed with the wording on the page 3 concerning the update on vehicles on the lots on Maple owned by David Napier and that he has **cleaned up lots and vehicles**. After discussion, the wording should be **and that he has partially cleaned up lots and removed some vehicles**.

Motion was amended by Bryant and seconded by Koontz to approve the Minutes of the last regular meeting with the correction noted from discussion. Motion carried.

Motion by Kepner, second by Bryant to approve the Treasurers Report. Motion carried.

Motion by Koontz, second by Nash to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3603 as follows:

Payroll Funds	\$ 25279.75
Other Funds	<u>205123.66</u>
Total of all funds	\$230403.41

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Kim Riddle, with Bill Thompson Insurance Agency was present to discuss the insurance renewal. There was an increase from last year of \$4774 due to increases on the property but there was also an increase on the wind/hail deductible as well as the deductibles on

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vehicles valued over \$100,000. There are two vehicles that have been added that are not one the renewal. Discussion followed.

Motion by Koontz, second by Seaman to approve the renewal quote for the city liability and property insurance with Bill Thompson Insurance Agency. Motion carried.

Cindy and John Johnson discussed their water billing and it was reported that the water meter had come back ok. Discussion followed.

Motion by Nash, second by Seaman to average the prior water usage for a year and put that amount in the place of the 838 reading and adjust the billing. Motion carried. Koontz voted no.

Water Plant Supervisor Mike Tyler informed the council that the new drive units have been installed and are working fine. The chlorine dioxide generator work has been completed. McGuire Iron wants to start the water tower project on Friday and anticipate being completed in three weeks. It was requested to put something on Facebook to conserve water usage after Thursday. The water plant will be working 24/7 and should be capable of meeting the water demand.

Motion by Bryant, second by Koontz to start the water project Friday and notify businesses such as nursing home, restaurants, school and daycares. Motion carried.

Tyler stated that with the project starting and having to work 24/7, Paul Trinkle has four days of vacation that he will need to use or lose by the end of April. Tyler is scheduled to be off in April and he asked if Trinkle could carry over the four days' vacation due to the circumstances.

Motion by Nash, second by Koontz to allow Trinkle to carry over the four days' of vacation. Motion carried.

PROBATION

Officer Corie Brown's probationary period was up on March 1, 2020 and Police Chief Feagan stated he was doing a good job and recommended taking him off probation.

Motion by Nash, second by Kepner to take Brown off probation effect March 1st. Motion carried.

GOVERNING BODY INSTITUTE/MAYORS CONFERENCE

Mayor Bushong would like to attend the Governing Body Institute and Mayors Conference in Manhattan April 24-25, 2020. Cost of the conference is \$175 for both days.

Motion by Koontz, second by Nash to allow the mayor to attend the GBI/Mayor Conference. Motion carried.

ELMORE PARK BOAT RAMP

Nash had been notified that the boat ramp in Elmore Park needed to be repaired. Discussion followed.

Motion by Castle, second by Nash to have city crews repair the ramp when river conditions get to where they can fix it. Motion carried.

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Koontz had spoken with Wayne Nelson and KDOT plans to remove the logs on the bridge piers and they need to look at bank erosion.

Nash needs an executive session but can wait until the end of the meeting.

Clerk Crumrine noted that a thank card had been with the cookies from the last meeting from the Creative Corner Salon for helping with the water leak billing. A check in the amount of \$8300.76, had been received from EMC reimbursing the city for a camera, radio and music radio on the truck issue that an insurance claim had been sent in. Crumrine also noted that this will decrease the amount that will need to be borrowed from the bank for the police equipment lease purchase. Chuck Cassell had painted a sign and asked the city to put it up at the Elmore Park bathroom/shower facility and the council wanted to thank him but declined to put it up. Mayor Bushong commented that she had looked in at the Elmore Park facility and the heaters were running. City Supervisor Midgett reported that campers have turned the heat up to take a shower and it doesn't get turned back down. At the prior night's chamber meeting, it was asked about a donation from the city for the Easter egg hunt. Last year the city donated \$50 and Crumrine asked what the city wanted to donate this year.

Motion by Nash, second by Bryant to donate \$50 to the Easter egg hunt. Motion carried.

Clerk Crumrine asked for a motion to approve the budgeted amount of \$4500 for the fireworks. With donations received from last year, there will be a total of \$5500 to be paid towards the firework show.

Motion by Castle, second by Koontz to approve the \$4500 budgeted for the fireworks. Motion carried.

City Supervisor Midgett had contacted Sandy Krider with the Labette County Public Works about ordering ten culverts when they do their bulk ordering. Discussion followed.

Motion by Nash, second by Kepner to approve the Labette County Public Works department getting a quote for ten culverts. Motion carried.

City Supervisor Midgett reported that the trash truck was at Volmer's getting looked at.

OLD BUSINESS FOLLOW UPS

Police Chief Feagan reported that Meadows had moved the fencing back to what had been approved by the council. City Supervisor Midgett discussed the dump truck tarp options.

Motion by Koontz, second by Bryant to purchase the manual tarp for \$1415.65. Motion carried.

Clerk Crumrine reported on the phone conversation that she had with the LKM concerning the condemnation and was told that the KSA statute in the city code didn't deal with the 50% ruling on condemnations and a new condemnation manual is being worked on by the League. A listing will be made of properties that need condemned. Resolution 2020-2 to abate nuisance conditions at 206 S. 14th St and Resolution 2020-3 to abate nuisance conditions at 803 Plum were presented for adoption and discussed.

Motion by Nash, second by Seaman to adopt 2020-3 to abate nuisance conditions at 803 Plum St. Motion carried.

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Motion by Nash, second by Castle to adopt 2020-2 to abate nuisance conditions at 206 S. 14th St. Motion carried.

VACATION REQUEST

The vacation request for Paul Trinkle had already been discussed earlier.

FIRE DEPARTMENT CODE REVISION REQUEST

City Code 7-103 revision concerning the fire department membership; fire drill for the fire department was presented for approval. Fire Chief Midgett and Attorney Adamson had reviewed the revision and approved the changes.

Motion by Koontz, second by Kepner to approve the Fire Department code revision. Motion carried.

Motion by Bryant to adjourn. Motion died for lack of a second due to the requested executive session to be held.

EXECUTIVE SESSION

Motion by Nash, second by Koontz to enter into executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of five (5) minutes with session ending at 8:16 p.m. Motion carried.

Entered: 8:11 p.m. Returned: 8:16 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Nash, second by Koontz to enter back into executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of five (5) minutes with session ending at 8:22 p.m. Motion carried.

Entered: 8:17 p.m. Returned: 8:22 p.m.

Mayor Bushong called the meeting back to order and no action was taken from the executive session.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk