

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 18, 2020

The Chetopa City Council met in regular session on Tuesday, February 18, 2020 once quorum was present at 7:08 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Geraldine Castle, Betsy Koontz, Carthen Nash (at 7:08 p.m.) and Linda Seaman. Gary W. Bryant and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:10 p.m.), Attorney Shane Adamson, Charles Cassell, Lee Bushong, Paul Trinkle, Officer Travis Rakestraw, Julie Kepner and Officer Corey Brown.

Mayor Bushong called the meeting to order and had the audience and council stand for the Pledge of Allegiance and then opened with prayer.

Visitors Julie Kepner, Paul Trinkle and Charles Cassell, along with Employee Appointments, First Responder Roster Confirmation, Police Truck Service/Tire Quote, Vacation Discussion and Dump Truck Discussion were requested to be added to the agenda.

Motion by Koontz, second by Castle to approve the Agenda with the additions. Motion carried.

Motion by Seaman, second by Nash to approve the Minutes from the last regular meeting. Motion carried.

Motion by Nash, second by Koontz to approve the Municipal Court Report. Motion carried.

Motion by Koontz, second by Nash to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3602 as follows:

Payroll Funds	\$ 25068.06
Other Funds	<u>89469.10</u>
Total of all Funds	\$114537.16

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Cindy and John Johnson were not present.

Julie Kepner was present representing Project Prom and discussed the plans for the after prom activities and asked if the city would donate towards the cost of the activities.

Motion by Koontz, second by Seaman to donate \$200 to Project Prom. Motion carried.

Water Plant Operator Paul Trinkle was present to discuss a quote from CDG Environmental LLC on preventive maintenance service on the chlorine dioxide generator. The

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maintenance will be somewhere between \$2700 and \$11600 depending on if they find something that is not operational during the inspection.

Motion by Nash, second by Koontz to proceed with the maintenance to the water plant chlorine dioxide generator with the minimum charge being \$2700 and maximum being \$11600. Motion carried.

Trinkle asked about purchasing the chemicals for the pool and had a quote of \$1497 plus shipping.

Motion by Castle, second by Koontz to proceed with the order of the pool chemicals. Motion carried.

Trinkle updated the council on the water tower project and McGuire Iron is asking to start the project so that they can use their employees, if done later they may have to subcontract the work out. It has been recommended that the city hire an independent engineer to make sure that work is completed accordingly. Budgeted work is being scheduled to replace a mud valve and elbows at the water plant.

Motion by Koontz, second by Nash to table discussion on the water tower until the next meeting when Water Plant Supervisor Tyler can be present. Motion carried.

Koontz asked if Trinkle was interested in getting a CDL as the dump truck being purchased requires a CDL to operator and Trinkle works one day a week with the city helpers and he responded that he doesn't have a problem getting a CDL.

Charles Cassell asked that the Elmore Park bathroom/shower facilities be left unlocked as he has been coming to shower there. The facilities were recently locked because of the dirty condition that the bathrooms have been left in. Discussion followed.

Motion by Koontz, second by Castle to have the bathroom locked at 4:30 p.m. and unlocked at 8:00 a.m. Motion carried.

EMPLOYEE APPOINTMENTS

A listing of city employees was given to the council and in accordance with Charter Ordinance No. 17, the Municipal Judge, Chief of Police, City Clerk, City Attorney and any other officers deemed necessary are appointed at the second meeting in February. The following employees were presented for appointment: Toni A. Crumrine, City Clerk; Scott T. Feagan, Chief of Police; Debra Darnell, City Treasurer; Shane Adamson, City Attorney and Jerry R. Wilson, Municipal Judge.

Mayor Bushong appointed the list of employees.

Motion by Castle, second by Koontz to approve the appointments. Motion carried.

FIRST RESPONDER ROSTER

The 1st Responder roster was presented for approval. Members: Corie Brown, Ashley Brown, Kyle Darnell, Brenda Dominguez, Kelsey Durflinger, Scott Feagan, Tim Gilliland, Katie Littlejohn, Bryan Midgett, Joey Midgett, Lori Midgett, Carthen Nash, Julia Nash and Jaylee Sanders.

Motion by Castle, second by Koontz to confirm the 1st Responder roster. Motion carried.

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POLICE TRUCK SERVICE/TIRES QUOTE

An estimate in the amount of \$974.41 for tires and transmission repair work on the 2016 Dodge RAM was presented for approval to be done.

Motion by Castle, second by Seaman to approve quote for the service and tires. Motion carried.

VACATION DISCUSSION

Joey Midgett is scheduled for vacation and the vacation days that he has accrued since his last anniversary date has not been added to his vacation balance, so his requested vacation will show a negative balance until the accrued vacation is added to his balance in June.

Motion by Seaman, second by Koontz to approve Joey Midgett to take his vacation using some accrued vacation days. Motion carried.

DUMP TRUCK DISCUSSION

Information regarding the value of the dump truck that is being considered to purchase was presented. Also discussed was tarp estimates for a manual roll system and an electric tarp system. Discussion followed.

Motion by Castle, second by Koontz to table the discussion on the purchase of the tarp until Bryan Midgett is available and go ahead with the purchase of the dump truck for \$25000. Motion carried.

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mayor Bushong asked for an update if the resident had been contacted that Robert Humphrey had complained about last meeting and Chief Feagan reported that Officer Brown had served the letter on February 4th after the council meeting and a nuisance resolution needs to be done for the next meeting. An update was also asked about the vehicles on the lots on Maple owned by David Napier and he has cleaned up lots and vehicles.

Koontz asked about the water meter that had been sent off for testing and discussion will wait until an invoice is received on the cost.

Castle had been contacted by Amanda Moore concerning a lost cash payment. The drawer had balanced and there were no payments applied to any accounts for the amount that was reported missing.

Nash discussed the condition of the Old Mill Restaurant building and several other properties were discussed. Condemnation properties will be put on the agenda for the next meeting.

Seaman inquired about the cleanup of property at 803 Plum and was told that it was in the process of being cleaned up by the city and it was asked if the property owner had been billed. This will be checked into further.

Chief Feagan reported that Officer Brown had been sick and he had sent him home and asked if Brown could use his accrued sick leave while he was still on probation to make up for the time that he lost being off sick.

Motion by Koontz, second by Castle to allow Officer Brown to use his sick leave while being on probation. Motion carried.

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Chief Feagan reported that the damaged radar unit had been paid for through the insurance claim less the deductible. The City of Altamont had donated a radar unit to the department, so a new radar will not be purchased at this time. Chief Feagan asked for an executive session to be called to discuss pending litigation.

EXECUTIVE SESSIONS

Motion by Seaman, second by Nash to enter into an executive session to discuss pending litigation with the mayor, council, legal counsel, clerk and chief of police present for a period of five (5) minutes with the session ending at 8:20 p.m. Motion carried.

Entered: 8:15 p.m. Returned: 8:20 p.m.

Mayor Bushong called the meeting back to order and there was no action taken from executive session.

Motion by Nash, second by Castle to enter into an executive session to discuss non-elected personnel with the mayor, council, legal counsel and clerk present for a period of five (5) minutes with the session ending at 8:25 p.m. Motion carried.

Entered: 8:20 p.m. Returned: 8:25 p.m.

Mayor Bushong called the meeting back to order and the following action was taken from executive session.

Motion by Koontz, second by Castle to immediately terminate Colton Vanatta due to his failure to get CDL while on probation. Motion carried.

Motion by Koontz, second by Castle to advertise for a city helper on Facebook Chetopa Residents, the city website and the Labette Avenue. Motion carried.

BUILDING PERMITS

Published on Facebook Chetopa Residents and the city website without protest, Neosho River Investments LLC/Jim Cooper to add on a 6' x 8' laundry room additions to structures at 118 Plum St., 122 Plum St., and 126 Plum St. Building Inspector Bryant had approved the permits.

Motion by Nash, second by Koontz to approve the building permits. Motion carried.

SPRING CLEAN UP DATES

It is time to schedule the spring cleanup and order roll off if council approves.

Motion by Seaman, second by Nash to schedule the Chetopa City Wide cleanup for April 3rd through April 20th. Motion carried.

POOL MANAGER DISCUSSION

Discussion was held on the hiring of a pool manager for the 2020 season.

Motion by Koontz, second by Castle to hire a pool manager to manage the pool and not require them to be a lifeguard and advertise this position on Facebook Chetopa Residents, the city website and the Labette Avenue. Motion carried.

SEASONAL MOWING POSITION DISCUSSION

Discussion was held on the hiring of a seasonal mowing person.

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Motion by Nash, second by Seaman to advertise for a seasonal mowing position and advertise this position on Facebook Chetopa Residents, the city website and the Labette Avenue. Motion carried.

Motion by Nash, second by Seaman to adjourn. Motion carried.

Seal

Mayor

City Clerk